

**Minutes of the
County of Clinton Industrial Development Agency
Governance Committee
Monday, December 10, 2018**

The meeting was called to order by John VanNatten, Vice Chairperson, at 12:08 p.m., at the office of the County of Clinton Industrial Development Agency, 137 Margaret Street, Suite 208, Plattsburgh, New York 12901.

MEMBERS PRESENT: John VanNatten, Vice Chairperson
 David Hoover, Member

MEMBERS EXCUSED: Michael Zurlo, Chairperson

OTHERS PRESENT: Renee McFarlin, Executive Director
 George Cregg, Esq., Agency Counsel
 Christopher Canada, Esq., Agency Counsel
 Trent Trahan, CCIDA Member
 Keith Defayette, CCIDA Member
 Kim Murray, CCIDA Member
 Toni Moffat, Executive Assistant

J. VanNatten waived the reading of the notice of the meeting published in the *Press Republican* on December 22, 2017.

Reading and Consideration of the Draft Minutes of the CCIDA Governance Committee meeting of March 26, 2018

J. VanNatten waived the reading of the minutes of the March 26, 2018 regular meeting. He asked if there were any questions regarding the draft minutes and there were none.

On a motion by D. Hoover, and seconded by J. VanNatten, it was unanimously carried to approve the minutes of the March 26, 2018 regular meeting as presented.

Public Comment

There was no public comment.

Old Business

1. Review and Recommend Approval of the 2018 Annual Reports

Staff reviewed the following:

- 2018 CCIDA Missions and Operations Statement
- 2018 CCIDA Operations and Accomplishments
- 2018 CCIDA Performance Measures Report
- 2018 CCIDA Procurement Report
- 2018 CCIDA Real Property
- 2018 CCIDA Investment Report

There were no changes or concerns noted.

On a motion by D. Hoover, and seconded by J. VanNatten, it was unanimously approved to advance all documents to the Full Board for approval.

New Business

There was no new business to report.

With no other items to discuss the meeting was adjourned at 12:09 p.m.


John VanNatten, Governance Committee Vice Chairperson
David Hoover, Member