

**Minutes of the Meeting of the
County of Clinton Industrial Development Agency
June 8, 2015**

The meeting was called to order by T. Trahan, Chairperson, at 12:08 p.m., at the offices of the County of Clinton Industrial Development Agency, 190 Banker Road, Suite 500, Plattsburgh, N.Y.

Members Present: Trent Trahan, Chairperson
Keith Defayette, Treasurer and CFO
Michael Zurlo, Secretary
Kim Murray, Assistant Secretary
Mark Leta, Member
John VanNatten, Member

Members Excused: David Hoover, Vice Chairperson

Others Present: Paul Grasso, Interim Executive Director
Nadene Zeigler, Esq., Agency Counsel
Christine Jabaut, Comptroller
Barbara Shute, Recording Secretary
Cathleen Berry, FW Webb Company
Chris Tournier, Hudson Headwaters
John Lapper, Hudson Headwaters

T. Trahan declared that a *quorum* was present.

T. Trahan welcomed Cathleen Berry, Operations Manager from FW Webb Company.

T. Trahan waived the reading of the notice of the meeting published in the *Press-Republican* on December 8, 2014.

Reading and Consideration of the Draft Minutes of the CCIDA meeting of April 13, 2015:

T. Trahan waived the reading of the minutes of the April 13, 2015 regular meeting. He asked if there were any questions or discussion regarding the draft minutes, there was none. On a motion by J. VanNatten and seconded by K. Murray, it was unanimously carried to approve the minutes of the April 13, 2015 regular meeting, as presented.

Public Comment: None

Bills and Communications: None

Treasurer's Report

CCIDA:

The account balance at 5/31/15 was \$201,051.88

No Income reported for May.

Balance Sheet:

There is \$0 remaining in the CIDA, LLC's bank account.

Income Statement:

The income statement shows the expenses that were approved during the month of May.

The "net income or loss" for each month will be for expenses for administering the CCIDA.

Expenses paid in May:

TDC- Admin fee	\$7,074.75
Total Expenses	\$7,074.75

On a motion by M. Leta and seconded by M. Zurlo, it was unanimously carried to approve the treasurer's report as presented by K. Defayette.

Reports of the Committees: None

Project Monitoring: No Updates

Old Business: None

New Business:

1. Discussion Regarding Proposed New Project – FW Webb

N. Zeigler reviewed the project summary:

- Benefits Sought: Real Estate Exemption/PILOT and Mortgage Recording Tax Exemption
- Project Description: FW Webb Company has purchased 10 acres located at 452 Tom Miller Road in Plattsburgh, tax map #206.-1-13.1. They

constructed an approximate 33,600 square foot warehouse facility and are relocating from their current location at 7327 Route 9.

FW Webb is a wholesale distributor of plumbing, heating, LP & natural gas, industrial, and HVACR products.

- Total Project Cost: \$5,357.600 - Balance of the project by grants and internal funds.
- Total Jobs to be Created: 5 over 5 years

It was noted that at this time the project has already been completed and the company is making preparations for their grand opening.

The members reviewed the project application and spoke with C. Berry about the project.

After discussing the project the consensus of the members is that since the project has already been completed it would not be appropriate to grant benefits at this time.

FW Webb was notified that they have the opportunity if they so choose to present additional information to the Agency to justify seeking IDA benefits after the project was already completed. The Agency would also consider a new request from FW Webb when and if the company decides to expand the new facility.

The decision was made to table this discussion at this time.

Executive Director's Report

P. Grasso noted that he is in continued discussions with Roseanne Murphy regarding the position of Executive Director of the CCIDA.

P. Grasso mentioned that it was suggested that the Agency create a flyer and offer some informational sessions to educate commercial lenders and other appropriate companies on what type of IDA benefits are available, which type of companies are eligible and the process to apply.

With no other items to discuss the meeting was adjourned at 12:33pm.



Trent Trahan, Chairperson