



Clinton County Capital Resource Corporation

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**Minutes of the
Clinton County Capital Resource Corporation
Friday, July 17, 2020**

Due to COVID-19, the meeting of the Clinton County Industrial Development Agency held on Friday, July 17, 2020 was through teleconference.

The meeting was called to order by Trent Trahan, Chairperson, at 1:47 p.m. via GoToMeeting.

MEMBERS PRESENT: Trent Trahan, Chairperson
David Hoover, Vice Chairperson
Keith Defayette, Treasurer and Chief Financial Officer
Michael Zurlo, Secretary
Kim Murray, Assistant Secretary
Mark Leta, Member
John VanNatten, Member

STAFF PRESENT: Renee McFarlin, Executive Director
George Cregg, Jr., Esq., Agency Counsel
Christopher Canada, Esq. Agency Counsel

T. Trahan stated that there was a *quorum* present.

T. Trahan waived the reading of the notice of the meeting published in the *Press-Republican* on December 22, 2018.

Approval of the Minutes of the January 13, 2020 meeting

T. Trahan asked if there were any questions regarding the draft minutes of the January 13, 2020 meeting of the Clinton County Capital Resource Corporation (CCCRC). There were none.

On a motion by D. Hoover, and seconded by J. Van Natten, it was unanimously carried to approve the minutes of the January 13, 2020 meeting of the CCCRC.

Public Comment

John Seiden thanked the Board for their hard work and time.

Reports

Treasurer's Report

K. Defayette reviewed the Treasurer's Report with the Board. There were no questions or concerns.

On a motion by D. Hoover, and seconded by M. Zurlo, it was unanimously RESOLVED to approve the Treasurer's Report as presented by K. Defayette.

Committee Reports

Audit Committee

K Defayette noted the Committee met earlier and is recommending Board approval of the resolution accepting the audit and authorization to post same to PARIS.

On a motion by J. VanNatten, and seconded by K. Murray, it was unanimously RESOLVED to accept the resolution accepting the audit and authorization to post same to PARIS.

Governance Committee:

M. Zurlo noted that the Committee met to review and recommend approval of the following:

- Investment Report
- Real Property
- Procurement Report
- Organizational Chart
- Defense and Indemnification of Board Members Policy
- Time and Attendance Policy
- Policy Prohibiting Extension of Credit to Board Members and Staff

On a motion by K. Defayette, and seconded by D. Hoover, it was unanimously RESOLVED to approve the organization chart, reports and policies as presented

Old Business

There was no old business to report.

New Business

There was no new business to report.

R. McFarlin reported she is waiting to hear back on the Beekman Towers application (wherein they are requesting bonds) on their status in the application process.

There being no further business to discuss, M. Leta motioned to adjourn the meeting at 1:54 p.m., seconded by J. VanNatten.



Trent Trahan, Chairperson