

**Minutes of the  
Clinton County Capital Resource Corporation  
Audit Committee Meeting  
March 26, 2018**

The meeting was called to order by M. Leta, Vice Chairperson, at 12:50 p.m., at the offices of the Capital Resource Corporation, 190 Banker Road, Suite 500, Plattsburgh, N.Y.

**Members Present:** Mark Leta, Vice Chairperson  
Trent Trahan, Member  
David Hoover, Member  
John VanNatten, Member

**Members Excused:** Keith Defayette, Chairperson

**Others Present:** Melissa McManus, Executive Director  
George Cregg, Esq., Agency Counsel  
Michael Zurlo, Secretary  
Kim Murray, Assistant Secretary  
Christine Jabaut, TDC Comptroller  
Barbara Shute, Recording Secretary  
David Bushey, Martindale Keysor

M. Leta ascertained that there was a *quorum* present.

M. Leta waived the reading of the notice of the meeting published in the *Press-Republican* on December 22, 2017.

D. Bushey reviewed the draft audited financial statement for the Clinton County Capital Resource Corporation for December 31, 2017 and 2016. He noted that the audit found no deficiencies or weaknesses in the internal controls. This was a clean unmodified audit with no findings.

**Reading and Consideration of the Draft Minutes of the CCCRC Audit Committee meeting of December 11, 2017:**

M. Leta waived the reading of the minutes of the December 11, 2017 regular meeting.

He asked if there were any questions or discussion regarding the draft minutes and there were none. On a motion by D. Hoover, seconded by J. VanNatten, it was unanimously carried to approve the minutes of the December 11, 2017 regular meeting, as presented.

**New Business:**

1. Review and recommend approval of the draft audited financial statements and authorizing posting of same on PARIS.

On motion by T. Trahan, seconded by J. VanNatten, it was unanimously RESOLVED to accept the audited financial statements as presented by D. Bushey, and to move to the Full Board for approval and authorizing posting of same on PARIS.

There being no further matters to discuss, the meeting adjourned at 12:58 p.m.



K. Defayette, Chairperson