

**Minutes of the  
Clinton County Capital Resource Corporation  
Audit Committee Meeting  
Monday, December 11, 2017**

The meeting was called to order by K. Defayette, Chairperson, at 12:58 p.m., at the offices of the Capital Resource Corporation, 190 Banker Road, Suite 500, Plattsburgh, N.Y.

**Members Present:** Keith Defayette, Chairperson  
David Hoover, Member  
Trent Trahan, Member  
John VanNatten, Member

**Members Excused:** Mark Leta, Vice Chairperson

**Others Present:** Melissa McManus, Executive Director  
George Cregg, Esq., Agency Counsel  
Michael Zurlo, CCCRC Secretary  
Kim Murray, CCCRC Assistant Secretary  
Barbara Shute, Recording Secretary

K. Defayette ascertained that there was a *quorum* present.

K. Defayette waived the reading of the notice of the meeting published in the *Press-Republican* on December 26, 2016.

Reading and Consideration of the Draft Minutes of the CCCRC Audit Committee meeting of March 27, 2017:

K. Defayette waived the reading of the minutes of the March 27, 2017 regular meeting. He asked if there were any questions or discussion regarding the draft minutes and there were none. On a motion by D. Hoover, seconded by J. VanNatten, it was unanimously carried to approve the minutes of the March 27, 2017 regular meeting, as presented.

**New Business:**

1. Recommend Initiation of the 2017 CCCRC Audit

On motion by J. VanNatten, seconded by D. Hoover, it was unanimously RESOLVED to recommend initiation of the 2017 CCCRC Audit and to move to the Full Board for acceptance and approval.

There being no further matters to discuss, the meeting adjourned at 12:59 p.m.

  
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Mark Leta, Vice Chairperson