

**Meeting of the County of Clinton Industrial Development Agency  
190 Banker Road, Suite 500, Plattsburgh, NY 12901**

**Agenda  
March 26, 2018  
Noon**

**Call to Order:** (Trent Trahan, Chairperson)

**Roll Call:**

**Reading of the notice of the meeting:** (Published in the *Press-Republican* on December 22, 2017).

**Presentation:** Jack Honor, Solar Project Development Manager at Ameresco in Albany

**Reading and Consideration of the Draft Meeting Minutes for:** February 12, 2018

**Public Comment:**

**Reports**

1. **Treasurer's Report:** (K. Defayette)  
**Action Item:** Approve Treasurers Report

2. **Committee Reports:**

Audit Committee:

1. Recommend approval of resolution accepting audit and authorizing posting of same on PARIS

**Action Item:** Approval of resolution accepting audit and authorizing posting of same on PARIS

Governance Committee

1. Recommend approval of revised CCIDA Organizational Chart

**Action Item** Approval of revised CCIDA Organizational Chart

2. Recommend approval of a Defense and Indemnification of Board Members policy

**Action Item:** Approval of a Defense and Indemnification of Board Members policy

3. Recommend approval of a Time and Attendance policy

**Action Item:** Approval of a Time and Attendance policy

4. Recommend approval of Policy Prohibiting Extension of Credit to Board Members and Staff

**Action Item:** Approval of a Policy Prohibiting Extension of Credit to Board Members and Staff

**Old Business:**

1. Other Business as Required

(M. McManus)

**New Business:**

(M. McManus)

1. Discuss continuation of Administrative Services Agreement with CCCRC with a fee reduction to \$30,000/year

**Action Item:** Approve Resolution #03-18-01 Authorizing Extension of Administrative Services Agreement with the CCCRC

2. Other Business as Required

**Management Team Reports**

(M. McManus)

1. Project Monitoring
2. Project Status Update
3. Executive Director's Report

**Adjournment:**