

**COUNTY OF CLINTON INDUSTRIAL DEVELOPMENT AGENCY
RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A
WORKFORCE DEVELOPMENT PROGRAM**

A regular meeting of County of Clinton Industrial Development Agency (the “Agency”) was convened in public session in the Clinton County Government Center located at 137 Margaret Street in the City of Plattsburgh, Clinton County, New York on March 30, 2026 at 12:00 o’clock p.m., local time.

The meeting was called to order by the (Vice) Chairperson of the Agency and, upon roll being called, the following members of the Agency were:

PRESENT:

Trent Trahan	Chairperson
David Hoover	Vice Chairperson
Joey Trombley	Treasurer
Christine Peters, Esq.	Assistant Treasurer
John VanNatten	Member

ABSENT:

Michael E. Zurlo	Secretary
Mark Leta	Assistant Secretary

AGENCY STAFF PRESENT INCLUDED THE FOLLOWING:

Molly Ryan	Executive Director
Toni Moffat	Executive Assistant
Dorothy Brunell	Administrative Assistant
Christopher C. Canada, Esq.	Agency Counsel
Shannon E. Wagner, Esq.	Agency Counsel

The following resolution was offered by _____, seconded by _____, to wit:

Resolution No. 03-26-02

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A WORKFORCE DEVELOPMENT PROGRAM OF THE COUNTY OF CLINTON INDUSTRIAL DEVELOPMENT AGENCY (THE “AGENCY”) AND APPROVING (A) A WORKFORCE DEVELOPMENT POLICY OF THE AGENCY AND (B) AN APPLICATION RELATED THERETO.

WHEREAS, County of Clinton Industrial Development Agency (the “Agency”) is authorized and empowered by the provisions of Chapter 1030 of the 1969 Laws of New York, constituting Title 1 of Article 18-A of the General Municipal Law, Chapter 24 of the Consolidated Laws of New York, as amended (the “Enabling Act”) and Chapter 225 of the 1971 Laws of New York, as amended, constituting Section 895-f of said General Municipal Law (said Chapter and the Enabling Act being hereinafter collectively referred to as the “Act”) to promote, develop, encourage and assist in the acquiring, constructing, reconstructing, improving, maintaining, equipping and furnishing of manufacturing, warehousing, research, commercial and industrial facilities, among others, for the purpose of promoting, attracting and developing economically sound commerce and industry to advance the job opportunities, health, general prosperity and

economic welfare of the people of the State of New York, to improve their prosperity and standard of living, and to prevent unemployment and economic deterioration; and

WHEREAS, to accomplish its stated purposes, the Agency is authorized and empowered under the Act to acquire, construct, reconstruct and install one or more “projects” (as defined in the Act), or to cause said projects to be acquired, constructed, reconstructed and installed, and to convey said projects or to lease said projects with the obligation to purchase; and

WHEREAS, the members and staff of the Agency have conducted a review of the needs of the Agency with respect to accomplishing the Agency’s purposes and powers and the opportunities that may be available to promote, develop, and encourage the undertaking of one or more “projects” in Clinton County, New York (the “County”) and thereby advance the job opportunities, health, general prosperity and economic welfare of the people of the County and the State of New York; and

WHEREAS, based on such review and discussions, the members of the Agency have (a) discussed the establishment of a workforce development program (the “Workforce Development Program”) designed to educate, train and develop a ready, skilled workforce which would help the Agency attract entities to undertake “projects” (as defined in the Act) to the County by demonstrating to such entities that the County has the resources available to support such entities operations, (b) considered the adoption of new policies and procedures related to such proposed Workforce Development Program, and (c) reviewed the rules, requirements, and benefits of establishing such a proposed Workforce Development Program and adopting policies and procedures related thereto; and

WHEREAS, to assist the members of the Agency with the review of a proposed Workforce Development Program, the staff of the Agency solicited input from the Institute for Advanced Manufacturing (the “Institute”), which is operated on the campus of the Clinton Community College (the “College”), regarding the needs of local employers and existing and future employees, and worked with counsel to the Agency to research the rules, regulations, and benefits of such programs; and

WHEREAS, such research and review (a) identified a variety of industries requiring additional individuals and skills training, (b) demonstrated that the operation of a Workforce Development Program by the Agency could increase the likelihood of “projects” being undertaken in the County and (c) demonstrated that the Agency is expected to have sufficient capital available to operate the proposed Workforce Development Program while continuing to maintain its other normal operations; and

WHEREAS, based on such research and review, staff of the Agency and counsel to the Agency prepared a draft workforce development program policy (the “Workforce Development Policy”), and an application related thereto (the “Workforce Development Application,” and, collectively with the Workforce Development Policy, the “Workforce Materials”) establishing, among other things, (a) the initial amount of funds the Agency desires to hold for investment in the Workforce Development Program, (b) the eligibility requirements for participating in the Workforce Development Program and various compliance requirements and (c) various other matters; and

WHEREAS, as provided in the charter of the Governance Committee of the Agency (the “Governance Committee”), the members of the Governance Committee discussed the establishment of the Workforce Development Program at a meeting of the Governance Committee, reviewed the proposed Workforce Development Materials and made certain recommendations to the full board of the Agency regarding the establishment of the Workforce Development Program and the approval of the Workforce Development Materials (collectively, the “Governance Committee Recommendations”); and

WHEREAS, copies of a draft of the Workforce Development Materials were previously presented to the members of the Governance Committee, and the members of the Agency have reviewed the draft of the Workforce Development Materials; and

WHEREAS, in connection with the review and research of the proposed Workforce Development Program and the Governance Committee Recommendations, the members of the Agency desire to establish the Workforce Development Program and approve and adopt the Workforce Development Materials;

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF COUNTY OF CLINTON INDUSTRIAL DEVELOPMENT AGENCY, AS FOLLOWS:

Section 1. The Agency hereby finds and determines that:

(A) By virtue of the Act, the Agency has been vested with all powers necessary and convenient to carry out and effectuate the purposes and provisions of the Act and to exercise all powers granted to it under the Act;

(B) The investment in and operation by the Agency of a Workforce Development Program would be expected to promote, develop, and encourage the undertaking of one or more “projects” in the County and thereby advance the job opportunities, health, general prosperity and economic welfare

the Agency’s completed review of the Workforce Development Materials and the information presented by staff of the Agency and counsel to the Agency related thereto, it is desirable of the people of the County and the State;

(C) It is desirable and in the public interest for the Agency to establish the Workforce Development Program and utilize the Workforce Development Materials to operate the Workforce Development Program;

(D) In connection with and in the public interest for the Agency to establish the Workforce Development Program and adopt the Workforce Development Materials.

Section 2. In consequence of the foregoing, the Agency hereby determines:

(A) To establish the Workforce Development Program; and

(B) That the form, term and substance of the Workforce Development Materials, with the technical changes requested by the members of the Agency, is hereby approved and adopted in all respects.

Section 3. The Agency hereby authorizes the Chairperson, Vice Chairperson and Executive Director to take all steps necessary to establish the Workforce Development Program.

Section 4. This resolution shall take effect immediately.

[Remainder of page left blank intentionally]

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Trent Trahan	VOTING	_____
David Hoover	VOTING	_____
Michael E. Zurlo	VOTING	_____ Excused
Joey Trombley	VOTING	_____
Mark Leta	VOTING	_____ Excused
Christine Peters, Esq.	VOTING	_____
John VanNatten	VOTING	_____

The foregoing resolution was thereupon declared duly adopted.

[Remainder of page left blank intentionally]

STATE OF NEW YORK)
) SS.:
COUNTY OF CLINTON)

I, the undersigned (Assistant) Secretary of County of Clinton Industrial Development Agency (the “Agency”), DO HEREBY CERTIFY that I have compared the foregoing annexed extract of the minutes of the meeting of the members of the Agency, including the resolution contained therein, held on March 30, 2026 with the original thereof on file in my office, and that the same is a true and correct copy of said original and of such resolution contained therein and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that (A) all members of the Agency had due notice of said meeting; (B) said meeting was in all respects duly held; (C) pursuant to Article 7 of the Public Officers Law (the “Open Meetings Law”), said meeting was open to the general public, and due notice of the time and place of said meeting was duly given in accordance with such Open Meetings Law; and (D) there was a quorum of the members of the Agency present throughout said meeting.

I FURTHER CERTIFY that, as of the date hereof, the attached resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Agency this 30th day of March, 2026.

(Assistant) Secretary

(SEAL)