

**Minutes of the
Clinton County Capital Resource Corporation
Monday, December 8, 2025**

The meeting was called to order by Trent Trahan, Chairperson, at 1:22 p.m. at the Clinton County Capital Resource Corporation (CCCRC) offices located at 137 Margaret Street, Suite 208, Plattsburgh, New York.

MEMBERS PRESENT: Trent Trahan, Chairperson
 Michael Zurlo, Secretary
 Christine Peters, Esq., Member
 John VanNatten, Member

EXCUSED: David Hoover, Vice Chairperson
 Joey Trombley, Treasurer and Chief Financial Officer
 Mark Leta, Assistant Secretary

STAFF PRESENT: Molly Ryan, Executive Director
 Shannon Wagner, Esq., Agency Counsel
 Christopher Canada, Esq., Agency Counsel
 Toni Moffat, Executive Assistant

T. Trahan stated that there was a quorum present.

T. Trahan waived the reading of the notice of the meeting published in the Press Republican on December 13, 2024.

Approval of the Minutes of the November 17, 2025 Meeting

T. Trahan asked if there were any questions regarding the draft minutes of the November 17, 2025 meeting of the Clinton County Capital Resource Corporation (CCCRC). There were none.

On a motion by J. VanNatten, and seconded by C. Peters, it was unanimously carried to approve the minutes of the November 17, 2025 meeting of the CCCRC.

Public Comment

There was no public comment.

Treasurer's Report

C. Peters reviewed the November 2025 Treasurer's Report. There were no questions or concerns.

On a motion by M. Zurlo, and seconded by J. VanNatten, it was unanimously RESOLVED to approve the November 2025 Treasurer's Report as presented by C. Peters.

Initiation of 2025 Audit

On a motion by J. VanNatten, and seconded by C. Peters, it was recommended to initiate the 2025 Audit. Motion carried. It was agreed that the CCCRC Audit Committee will meet and formally approve the initiation of the 2025 Audit at the January 2026 meeting.

Old Business

There was no old business to report.

New Business

There was no new business to report.

There being no further business to discuss, on a motion by M. Zurlo, and seconded by C. Peters, the meeting adjourned at 1:23 p.m.

Trent Trahan, Chairperson