

**Minutes of the
Clinton Grant Facilitation Corporation
March 24, 2025**

The meeting was called to order by Trent Trahan, Chairperson, at 1:29 p.m., at the Clinton Grant Facilitation Corporation office located at 137 Margaret Street, Suite 208, Plattsburgh, New York.

MEMBERS PRESENT: Trent Trahan, Chairperson
David Hoover, Vice Chairperson
Michael Zurlo, Secretary
Mark Leta, Assistant Secretary
John VanNatten, Member

MEMBERS ABSENT: Keith Dafayette, Treasurer and Chief Financial Officer
Joey Trombley, Member

STAFF PRESENT: Christopher Canada, Esq., Agency Counsel
Shannon Wagner, Esq., Agency Counsel
Molly Ryan, Executive Director
Toni Moffat, Executive Assistant
Dorothy Brunell, Administrative Assistant

T. Trahan stated there was a *quorum* present.

T. Trahan waived the reading of the notice of the meeting published in the *Press Republican* on December 13, 2024.

Approval of the Minutes of the October 21, 2024 Meeting

T. Trahan asked if there were any questions regarding the draft minutes of the October 21, 2024 meeting of the Clinton Grant Facilitation Corporation (CGFC). There were none.

On a motion by D. Hoover, and seconded by J. VanNatten, it was unanimously carried to approve the minutes of the October 21, 2024 meeting of the CGFC.

Public Comment

There was no public comment.

Committee Reports

Governance Committee

M. Zurlo noted the Committee met and reviewed the 2024 annual reports and is recommending Board approval of the:

- 2024 CGFC Mission Statement and Measurement Report
- 2024 CGFC Operations and Accomplishments Report
- 2024 CGFC Procurement Report
- 2024 CGFC Real Property Report
- 2024 CGFC Investment Report

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously carried to accept the recommendation of the Committee and approve the 2024 annual reports as presented and authorize the posting of same to PARIS.

Old Business

There was no old business to discuss.

New Business

FAST New York Grant

M. Ryan advised that Resolution #03-25-03 would authorize the CGFC to submit an application to New York State Empire State Development, on behalf of New York State Electric and Gas (NYSEG), for grant funding to assist with upgrades to NYSEG's substation located at Kent Falls. The upgrades would increase the voltage capacity at the substation. This substation currently supplies electricity to Schuler Systems and the increased capacity would support Schuler System's expansion plans as well as other economic development in the area.

The following resolution was offered by D. Hoover, seconded by J. VanNatten, to wit:

Resolution No. 03-25-03

RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF CLINTON GRANT FACILITATION CORPORATION TO SUBMIT AN APPLICATION FOR GRANT FUNDING FROM THE NEW YORK STATE EMPIRE STATE DEVELOPMENT.

WHEREAS, pursuant to the provisions of Section 1411 of the Not-For-Profit Corporation Law of the State of New York, as amended (the "Enabling Act") and Revenue Ruling 57-187 and Private Letter Ruling 200936012, the members of the County of Clinton Industrial Development Agency adopted a resolution on July 17, 2017 (A) authorizing the incorporation of Clinton Grant Facilitation Corporation (the "Corporation") under the Enabling Act and (B) appointing the initial members of Corporation; and

WHEREAS, on March 29, 2019, a certificate of incorporation was filed with the New York Secretary of State's Office (the "Certificate of Incorporation") creating the Corporation; and

WHEREAS, the Corporation is authorized and empowered by the provisions of 402 and Section 1411 of the Not-For-Profit Corporation Law of the State of New York to promote community and economic development and the creation of jobs for the citizens of Clinton County, New York (the "County") by, among other things, facilitating the economic development of the County and the adjoining counties of Essex and Franklin (collectively, the "Grant Area") through the receipt and administration of gifts, grants, loans, or contributions relating to any portion of the Grant Area from, and enter into contracts or other transactions with, the United States and the State of New York or any Corporation of either of them, any municipality, any public or private corporation or any other legal entity; and

WHEREAS, New York State Electric and Gas ("NYSEG") is undertaking a project (the "Project") consisting of the installation of a new transformer and new distribution line at the existing Kent Falls Substation (the "Substation") located in the Town of Plattsburgh, Clinton County, New York to increase the voltage capacity of the Substation in order to meet increased demand for power supply in the County and increase the County's electric hosting capacity for future economic development projects including,

but not limited to, large manufacturing facilities, electronic vehicle charging stations, and other future projects; and

WHEREAS, in connection with the Project, NYSEG wishes to submit an application (the “Application”) to the New York State Empire State Development (“NYSESD”) for grant funding pursuant to NYSESD’s Fast NY Grant Program; and

WHEREAS, in furtherance of the Corporation’s corporate purposes as set forth in the Certificate of Incorporation, the Corporation wishes to submit the Application to NYSESD on NYSEG’s behalf as a qualified recipient under the Fast NY Grant Program; and

WHEREAS, in connection with the Application, the Corporation expects to work with NYSEG to complete an “intent to apply” form required by NYSESD and certain other documents requiring action on behalf of the Corporation; and

WHEREAS, the Corporation wishes to designate the Executive Director of the Corporation to be responsible for performing the designated functions and required actions related to the Application and any related documents;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CLINTON GRANT FACILITATION CORPORATION, AS FOLLOWS:

Section 1. The Corporation hereby authorizes the Executive Director of the Corporation to work with NYSEG to finalize and submit the Application and any necessary related documents to NYSESD.

Section 2. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Trent Trahan	VOTING	Yes
David Hoover	VOTING	Yes
Michael E. Zurlo	VOTING	Yes
Mark Leta	VOTING	Yes
Keith Defayette	VOTING	Excused
John VanNatten	VOTING	Yes
Joey Trombley	VOTING	Excused

The foregoing resolution was thereupon declared duly adopted.

There being no further business to discuss, D. Hoover motioned to adjourn the meeting at 1:32 p.m., seconded by M. Leta.

Trent Trahan, Chairperson