

**Minutes of the
Clinton Grant Facilitation Corporation
December 12, 2022**

The meeting was called to order by David Hoover, Vice Chairperson, at 1:23 p.m., at the Clinton Grant Facilitation Corporation office located at 137 Margaret Street, Suite 208, Plattsburgh, New York.

MEMBERS PRESENT: David Hoover, Vice Chairperson
Keith Defayette, Treasurer and Chief Financial Officer
Michael Zurlo, Secretary
Mark Leta, Assistant Secretary
John VanNatten, Member
Joey Trombley, Member

EXCUSED: Trent Trahan, Chairperson

STAFF PRESENT: Molly Ryan, Executive Director
Christopher Canada, Esq., Agency Counsel
Toni Moffat, Executive Assistant

D. Hoover stated there was a *quorum* present.

D. Hoover waived the reading of the notice of the meeting published in the *Press Republican* on December 16, 2021.

Approval of the Minutes of the October 12, 2022 Meeting

D. Hoover asked if there were any questions regarding the draft minutes of the October 12, 2022 meeting of the Clinton Grant Facilitation Corporation (CGFC). There were none.

On a motion by J. VanNatten, seconded by K. Defayette, it was unanimously carried to approve the minutes of the October 12, 2022 meeting of the CGFC.

Public Comment

There was no public comment.

Committee Reports

Governance Committee

M. Zurlo noted the Committee met and reviewed the 2022 annual reports and is recommending Board approval of the:

- 2022 CGFC Mission Statement and Measurement Report
- 2022 CGFC Operations and Accomplishments Report
- 2022 CGFC Procurement Report
- 2022 CGFC Real Property Report
- 2022 CGFC Investment Report

On a motion by M. Zurlo, and seconded by J. Trombley, it was unanimously carried to accept the recommendation of the Committee and approve the 2022 annual reports as presented and authorize the posting of same to PARIS.

Old Business

There was no old business to discuss.

New Business

There was no new business to discuss.

There being no further business to discuss, J. VanNatten motioned to adjourn the meeting at 1:25 p.m., seconded by J. Trombley.

A handwritten signature in cursive script, appearing to read 'D. Hoover', written over a horizontal line.

David Hoover, Vice Chairperson