

**Minutes of the  
Clinton Grant Facilitation Corporation  
December 11, 2023**

The meeting was called to order by Trent Trahan, Chairperson, at 12:45 p.m., at the Clinton Grant Facilitation Corporation office located at 137 Margaret Street, Suite 208, Plattsburgh, New York.

MEMBERS PRESENT: Trent Trahan, Chairperson  
David Hoover, Vice Chairperson  
Keith Defayette, Treasurer and Chief Financial Officer  
Michael Zurlo, Secretary  
Mark Leta, Assistant Secretary  
John VanNatten, Member  
Joey Trombley, Member

STAFF PRESENT: Christopher Canada, Esq., Agency Counsel (via Teleconference)  
Shannon Wagner, Esq., Agency Counsel (via Teleconference)  
Molly Ryan, Executive Director  
Dorothy Brunell, Administrative Assistant

OTHERS PRESENT: Matt Effler, Catalyze-Pombrio Solar Farms 1 & 2 Microgrid, LLC  
Marie Agan, Local Representative, Bull Run Energy, LLC

T. Trahan stated there was a *quorum* present.

T. Trahan waived the reading of the notice of the meeting published in the *Press Republican* on December 22, 2022.

**Approval of the Minutes of the October 23, 2023 Meeting**

T. Trahan asked if there were any questions regarding the draft minutes of the October 23, 2023 meeting of the Clinton Grant Facilitation Corporation (CGFC). There were none.

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously carried to approve the minutes of the October 23, 2023 meeting of the CGFC.

**Public Comment**

There was no public comment.

**Committee Reports**

**Governance Committee**

M. Zurlo noted the Committee met and reviewed the 2023 annual reports and is recommending Board approval of the:

- 2023 CGFC Mission Statement and Measurement Report
- 2023 CGFC Operations and Accomplishments Report
- 2023 CGFC Procurement Report
- 2023 CGFC Real Property Report
- 2023 CGFC Investment Report

On a motion by J. VanNatten, and seconded by K. Defayette, it was unanimously carried to accept the recommendation of the Committee and approve the 2023 annual reports as presented and authorize the posting of same to PARIS.

**Old Business**

There was no old business to discuss.

**New Business**

There was no new business to discuss.

There being no further business to discuss, D. Hoover motioned to adjourn the meeting at 12:47 p.m., seconded by J. Trombley.



Trent Trahan, Chairperson