

**Minutes of the  
Clinton Grant Facilitation Corporation  
Governance Committee  
March 21, 2022**

**Due to COVID-19, the meeting of the Clinton Grant Facilitation Corporation held on Monday, March 21, 2022 was livestreamed via GoToMeeting.**

The meeting was called to order by Michael Zurlo, Chairperson, at 12:29 p.m. via GoToMeeting.

MEMBERS PRESENT: Michael Zurlo, Chairperson  
John VanNatten, Vice Chairperson  
David Hoover, Member

ABSENT: Keith Defayette, CGFC Member

OTHERS PRESENT: Molly Ryan, Executive Director  
George Cregg, Jr., Esq., Agency Counsel  
Christopher Canada, Esq., Agency Counsel  
Shannon Wagner, Esq., Agency Counsel  
Trent Trahan, CGFC Member  
Mark Leta, CGFC Member  
Joey Trombley, CGFC Member  
Toni Moffat, Executive Assistant  
Dorothy Brunell, Administrative Assistant

M. Zurlo waived the reading of the notice of the meeting published in the *Press Republican* on December 16, 2021.

**Reading and Consideration of the Draft Minutes of the CGFC Governance Committee Meeting of December 13, 2021.**

M. Zurlo waived the reading of the minutes of the December 13, 2021 meeting. He asked if there were any questions regarding the draft minutes and there were none.

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously carried to approve the minutes of the December 13, 2021 meeting as presented.

**Public Comment**

There was no public comment.

**Old Business**

There was no old business to report.

**New Business**

The following items were brought before the Committee for acceptance to move to the Board for approval:

1. 2021 CGFC Investment Report

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously RESOLVED to accept the 2021 CGFC Investment Report as presented and move to the Board for approval to post same to PARIS.

2. 2021 CGFC Real Property Report

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously RESOLVED to accept the 2021 CGFC Real Property Report as presented and move to the Board for approval to post same to PARIS.

3. 2021 CGFC Procurement Report

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously RESOLVED to accept the 2021 CGFC Procurement Report as presented and move to the Board for approval to post same to PARIS.

4. CGFC Organizational Chart

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously RESOLVED to accept the CGFC Organizational Chart as presented and move to the Board for approval.

5. Defense and Indemnification of Board Members Policy

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously RESOLVED to accept the Defense and Indemnification of Board Members Policy as presented and move to the Board for approval.

6. Time and Attendance Policy

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously RESOLVED to accept the Time and Attendance Policy as presented and move to the Board for approval.

7. Policy Prohibiting Extension of Credit to Board Members and Staff

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously RESOLVED to accept the Policy Prohibiting Extension of Credit to Board Members and Staff as presented and move to the Board for approval.

There being no further business to discuss, J. VanNatten motioned to adjourn the meeting at 12:35 p.m., seconded by D. Hoover.

  
Michael Zurlo, Governance Committee Chair