

**Minutes of the
County of Clinton Industrial Development Agency
Governance Committee
December 14, 2020**

Due to COVID-19, the meeting of the Clinton County Industrial Development Agency held on Monday, December 14, 2020 was through teleconference.

The meeting was called to order by Michael Zurlo, Chairperson, at 12:07 p.m. via GoToMeeting.

MEMBERS PRESENT: Michael Zurlo, Chairperson
John VanNatten, Vice Chairperson
David Hoover, Member

OTHERS PRESENT: Renee McFarlin, Executive Director
George Cregg, Jr. Esq., Agency Counsel
Christopher Canada, Esq., Agency Counsel
Trent Trahan, CCIDA Member
Mark Leta, CCIDA Member
Keith Defayette, CCIDA Member
Kim Murray, CCIDA Member
Toni Moffat, Executive Assistant
Dorothy Brunell, Administrative Assistant

M. Zurlo waived the reading of the notice of the meeting published in the *Press Republican* on December 22, 2018.

Reading and Consideration of the Draft Minutes of the CCIDA Governance Committee Meetings of December 9, 2019 and July 17, 2020

M. Zurlo waived the reading of the minutes of the December 9, 2019 and July 17, 2020 meetings. He asked if there were any questions regarding the draft minutes and there were none.

On a motion by D. Hoover, and seconded by J. VanNatten, it was unanimously carried to approve the minutes of the December 9, 2019 and July 17, 2020 meetings as presented.

Public Comment

There was no public comment.

Old Business

Review and Recommend Approval of the 2020 Annual Reports

Staff reviewed the following:

- 2020 CCIDA Mission and Operations Statement
- 2020 CCIDA Operations and Accomplishments
- 2020 CCIDA Performance Measures Report
- 2020 CCIDA Procurement Report
- 2020 CCIDA Real Property
- 2020 CCIDA Investment Report

On a motion by D. Hoover, and seconded by J. VanNatten, it was unanimously approved to advance all documents to the Board for approval.

New Business

There was no new business to report.

There being no further business to discuss, D. Hoover motioned to adjourn the meeting at 12:17 p.m., seconded by J. VanNatten.


Michael Zurlo, Governance Committee Chairperson