

**Minutes of the  
County of Clinton Industrial Development Agency  
Audit Committee  
December 9, 2024**

The meeting was called to order by Keith Defayette, Chairperson, at 12:00 p.m., at the County of Clinton Industrial Development Agency (CCIDA) office located at 137 Margaret Street, Suite 208, Plattsburgh, New York.

MEMBERS PRESENT: Keith Defayette, Chairperson  
Mark Leta, Vice Chairperson  
David Hoover, Member  
Trent Trahan, Member  
John VanNatten, Member

STAFF PRESENT: Christopher Canada, Esq., Agency Counsel  
Shannon Wagner, Esq., Agency Counsel  
Michael Zurlo, CCIDA Member  
Molly Ryan, Executive Director  
Toni Moffat, Executive Assistant  
Dorothy Brunell, Administrative Assistant

ABSENT: Joey Trombley, CCIDA Member

OTHERS PRESENT: Jason Menghile, Vortex USA, Inc. (via teleconference)  
Garry Douglas, North Country Chamber of Commerce  
Mark Henry, Chairperson, Clinton County Legislature  
Patty Waldron, Chairperson, Clinton County Economic Development Committee  
Marie Agan, Local Representative, Bull Run Energy, LLC  
Andrew Kosa, CPL Architecture, Engineering & Planning  
Thomas Bock, CPL Architecture, Engineering & Planning  
Maria Mazurek, CPL Architecture, Engineering & Planning

K. Defayette waived the reading of the notice of the meeting published in the *Press Republican* on December 13, 2023.

**Reading and Consideration of the Draft Minutes of the CCIDA Audit Meeting March 18, 2024**

K. Defayette waived the reading of the minutes of the March 18, 2024 Audit Committee meeting. He asked if there were any questions regarding the draft minutes and there were none.

On a motion by M. Leta, and seconded by D. Hoover, it was unanimously carried to approve the minutes of the March 18, 2024 Audit Committee meeting as presented.

**Public Comment**

There was no public comment.

**Old Business**

There was no old business to report.

**New Business**

**Recommend Initiation of the 2024 Audit**

On a motion by J. VanNatten, and seconded by M. Leta, it was unanimously RESOLVED to recommend initiation of the 2024 Audit and to move to the Board for acceptance and approval.

There being no further business to discuss, D. Hoover motioned to adjourn the meeting at 12:02 p.m., seconded by J. VanNatten.

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Keith Defayette, Audit Committee Chairperson