

**Minutes of the  
County of Clinton Industrial Development Agency  
Audit Committee  
December 11, 2023**

The meeting was called to order by Keith Defayette, Chairperson, at 12:03 p.m., at the County of Clinton Industrial Development Agency (CCIDA) office located at 137 Margaret Street, Suite 208, Plattsburgh, New York.

**MEMBERS PRESENT:** Keith Defayette, Chairperson  
Mark Leta, Vice Chairperson  
David Hoover, Member  
Trent Trahan, Member  
John VanNatten, Member

**STAFF PRESENT:** Christopher Canada, Esq., Agency Counsel (via Teleconference)  
Shannon Wagner, Esq., Agency Counsel (via Teleconference)  
Michael Zurlo, CCIDA Member  
Joey Trombley, CCIDA Member  
Molly Ryan, Executive Director  
Dorothy Brunell, Administrative Assistant

**OTHERS PRESENT:** Matt Effler, Catalyze-Pombrio Solar Farms 1 & 2 Microgrid, LLC  
Marie Agan, Local Representative, Bull Run Energy, LLC

K. Defayette waived the reading of the notice of the meeting published in the *Press Republican* on December 22, 2022.

**Reading and Consideration of the Draft Minutes of the CCIDA Audit Meeting March 20, 2023**

K. Defayette waived the reading of the minutes of the March 20, 2023 Audit Committee meeting. He asked if there were any questions regarding the draft minutes and there were none.

On a motion by M. Leta, and seconded by D. Hoover, it was unanimously carried to approve the minutes of the March 20, 2023 Audit Committee meeting as presented.

**Public Comment**

There was no public comment.

**Old Business**

There was no old business to report.

**New Business**

**Recommend Initiation of the 2023 Audit**

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously RESOLVED to recommend initiation of the 2023 Audit and to move to the Board for acceptance and approval.

There being no further business to discuss, M. Leta motioned to adjourn the meeting at 12:04 p.m., seconded by J. VanNatten.



Keith Defayette, Audit Committee Chairperson