

**Minutes of the  
Clinton County Capital Resource Corporation  
Monday, December 9, 2024**

The meeting was called to order by Trent Trahan, Chairperson, at 12:03 p.m., at the Clinton County Capital Resource Corporation (CCCRC) office located at 137 Margaret Street, Suite 208, Plattsburgh, New York.

MEMBERS PRESENT: Trent Trahan, Chairperson  
David Hoover, Vice Chairperson  
Keith Defayette, Treasurer and Chief Financial Officer  
Michael Zurlo, Secretary  
Mark Leta, Assistant Secretary  
John VanNatten, Member

ABSENT: Joey Trombley, Member

STAFF PRESENT: Christopher Canada, Esq., Agency Counsel  
Shannon Wagner, Esq., Agency Counsel  
Molly Ryan, Executive Director  
Toni Moffat, Executive Assistant  
Dorothy Brunell, Administrative Assistant

OTHERS PRESENT: Jason Menghile, Vortex USA, Inc. (via teleconference)  
Garry Douglas, North Country Chamber of Commerce  
Mark Henry, Chairperson, Clinton County Legislature  
Patty Waldron, Chairperson, Clinton County Economic Development Committee  
Marie Agan, Local Representative, Bull Run Energy, LLC  
Andrew Kosa, CPL Architecture, Engineering & Planning  
Thomas Bock, CPL Architecture, Engineering & Planning  
Maria Mazurek, CPL Architecture, Engineering & Planning

T. Trahan stated that there was a quorum present.

T. Trahan waived the reading of the notice of the meeting published in the Press Republican on December 13, 2023.

**Approval of the Minutes of the November 13, 2024 Meeting**

T. Trahan asked if there were any questions regarding the draft minutes of the November 13, 2024 meeting of the Clinton County Capital Resource Corporation (CCCRC). There were none.

On a motion by M. Zurlo, and seconded by J. VanNatten, it was unanimously carried to approve the minutes of the November 13, 2024 CCCRC meeting as presented.

**Public Comment**

There was no public comment.

**Treasurer's Report**

K. Defayette reviewed the November 2024 Treasurer's Report. There were no questions or concerns.

On a motion by M. Leta, and seconded by J. VanNatten, it was unanimously RESOLVED to approve the November 2024 Treasurer's Report as presented by K. Defayette.

### **Committee Reports**

#### **Audit Committee**

K. Defayette noted the Audit Committee met and is recommending the Board accept the Committee's recommendation and approve the initiation of the 2024 CCCRC Audit.

On a motion by D. Hoover, and seconded by J. VanNatten, it was unanimously carried to accept the Committee's recommendation and approve the initiation of the 2024 CCCRC audit.

### **Old Business**

There was no old business to report.

### **New Business**

There was no new business to report.

There being no further business to discuss, on a motion by K. Defayette, and seconded by M. Leta, the meeting adjourned at 12:05 p.m.

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Trent Trahan, Chairperson