

**Minutes of the
Clinton County Capital Resource Corporation
Monday, December 14, 2020**

Due to COVID-19, the meeting of the Clinton County Capital Resource Corporation held on Monday, December 14, 2020 was through teleconference.

The meeting was called to order by Trent Trahan, Chairperson, at 1:00 p.m., via GoToMeeting.

MEMBERS PRESENT: Trent Trahan, Chairperson
David Hoover, Vice Chairperson
Keith Defayette, Treasurer and Chief Financial Officer
Michael Zurlo, Secretary
Kim Murray, Assistant Secretary
John VanNatten, Member
Mark Leta, Member

STAFF PRESENT: Renee McFarlin, Executive Director
George W. Cregg, Esq., Agency Counsel
Christopher Canada, Esq., Agency Counsel
Toni Moffat, Executive Assistant
Dorothy Brunell, Administrative Assistant

T. Trahan stated that there was a quorum present.

T. Trahan waived the reading of the notice of the meeting published in the Press Republican on December 22, 2018.

Approval of the Minutes of the October 14, 2020 Meeting

T. Trahan asked if there were any questions regarding the draft minutes of the October 14, 2020 meeting of the Clinton County Capital Resource Corporation (CCCRC). There were none.

On a motion by D. Hoover, and seconded by J. VanNatten, it was unanimously carried to approve the minutes of the October 14, 2020 meeting of the CCCRC.

Public Comment

There was no public comment.

Treasurer's Report

K. Defayette reviewed the Treasurer's Report. There were no questions or concerns.

On a motion by M. Leta, and seconded by M. Zurlo, it was unanimously RESOLVED to approve the Treasurer's Report as presented by K. Defayette.

Committee Reports

Audit Committee

K. Defayette noted the Audit Committee met and is recommending the Board accept the Committee's recommendation and approve the initiation of the 2020 CCCRC Audit.

On a motion by M. Leta, and seconded by J. VanNatten, it was unanimously carried to accept the Committee's recommendation and approve the initiation of the 2020 CCCRC audit.

Governance Committee

M. Zurlo noted the Governance Committee met and reviewed the 2020 annual reports. The Committee recommends Full Board approval of the:

- 2020 CCCRC Mission Statement and Measurement Report
- 2020 CCCRC Operations and Accomplishments Report

On a motion by J. VanNatten, and seconded by K. Murray, it was unanimously carried to accept the recommendation of the Committee and approve the 2020 annual reports as presented and authorize the posting of same to PARIS.

Old Business

There was no old business to report.

New Business

There was no new business to report.

Management Team Reports

R. McFarlin advised that she received a request from the Strand so they can move forward on their audit and the financials for the loan disbursements that the CRC facilitated between the Strand and Clinton County.

There being no further business to discuss, on a motion by J. VanNatten, and seconded by M. Leta, the meeting adjourned at 1:05 p.m.



Trent Trahan, Chairperson