

**Minutes of the
Clinton County Capital Resource Corporation
Governance Committee
November 17, 2025**

The meeting was called to order by Michael Zurlo, Chairperson, at 12:05 p.m. at the Clinton County Capital Resource Corporation (CCCRC) office located at 137 Margaret Street, Suite 208, Plattsburgh, New York.

MEMBERS PRESENT: Michael Zurlo, Chairperson
David Hoover, Member

MEMBERS EXCUSED: John VanNatten, Vice Chairperson

STAFF PRESENT: Christopher Canada, Esq., Agency Counsel
Shannon Wagner, Esq., Agency Counsel
Trent Trahan, CCCRC Member
Joey Trombley, CCCRC Member
Christine Peters, Esq., CCCRC Member
Molly Ryan, Executive Director
Toni Moffat, Executive Assistant
Dorothy Brunell, Administrative Assistant

STAFF EXCUSED: Mark Leta, CCIDA Member

OTHERS PRESENT: Kim Ford, KLM Development, LLC
Kye Ford, KLM Development, LLC
Tara Owens Antonipillai, SixB Holdings, LLC (Via Teleconference)
Justin Antonipillai, SixB Holdings, LLC (Via Teleconference)

M. Zurlo waived the reading of the notice of the meeting published in the *Press Republican* on December 13, 2024.

Reading and Consideration of the Draft Minutes of the CCCRC Governance Committee Meeting of March 24, 2025.

M. Zurlo waived the reading of the minutes of the March 24, 2025 Governance Committee meeting. He asked if there were any questions regarding the draft minutes and there were none.

On a motion by D. Hoover, and seconded by M. Zurlo, it was unanimously carried to approve the minutes of the March 24, 2025 Governance Committee meeting as presented.

Public Comment

There was no public comment.

Old Business

There was no old business to report.

New Business

Revision to ByLaws of Clinton County Capital Resource Corporation

M. Zurlo advised that revisions to the CCCRC ByLaws have been reviewed by the Governance Committee. The main revision to the ByLaws includes the addition of an Assistant Treasurer who will perform the duties of the Treasurer in the absence or un-availability of the Treasurer.

On a motion by D. Hoover, and seconded by M. Zurlo, it was unanimously approved to recommend approval of a resolution accepting revised bylaws of Clinton County Capital Resource Corporation.

On a motion by M. Zurlo, and seconded by D. Hoover, it was unanimously approved to recommend Christine Peters be appointed to the position of CCCRC Assistant Treasurer.

S. Wagner advised that the proposed revisions to the CCCRC ByLaws will need to be approved by the Clinton County Legislature. M. Ryan stated she will request a resolution be presented at the next regular session of the Clinton County Legislature.

There being no further business to discuss, D. Hoover motioned to adjourn the meeting at 12:07 p.m., seconded by M. Zurlo.

Michael Zurlo, Governance Committee Chairperson