

**Minutes of the
Clinton County Capital Resource Corporation
Governance Committee
March 22, 2021**

Due to COVID-19, the meeting of the Clinton County Capital Resource Corporation held on Monday, March 22, 2021 was livestreamed via GoToMeeting.

The meeting was called to order by Michael Zurlo, Chairperson, at 12:13 p.m. via GoToMeeting.

MEMBERS PRESENT: Michael Zurlo, Chairperson
John VanNatten, Vice Chairperson
David Hoover, Member

OTHERS PRESENT: Renee McFarlin, Executive Director
George Cregg, Jr., Esq., Agency Counsel
Christopher Canada, Esq., Agency Counsel
Trent Trahan, CCCRC Member
Mark Leta, CCCRC Member
Kim Murray, CCCRC Member
Keith Defayette, CCCRC Member
Toni Moffat, Executive Assistant
Dorothy Brunell, Administrative Assistant

M. Zurlo waived the reading of the notice of the meeting published in the *Press Republican* on December 18, 2020.

Reading and Consideration of the Draft Minutes of the CCCRC Governance Committee Meeting of December 14, 2020.

M. Zurlo waived the reading of the minutes of the December 14, 2020 meeting. He asked if there were any questions regarding the draft minutes and there were none.

On a motion by D. Hoover, and seconded by J. VanNatten, it was unanimously carried to approve the minutes of the December 14, 2020 meeting as presented.

Public Comment

There was no public comment.

Old Business

There was no old business to report.

New Business

The following items were brought before the Committee for acceptance to move to the Board for approval:

1. 2020 CCCRC Investment Report

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously RESOLVED to accept the 2020 CCCRC Investment Report as presented and move to the Board for approval to post same to PARIS.

2. 2020 CCCRC Real Property Report

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously RESOLVED to accept the 2020 CCCRC Real Property Report as presented and move to the Board for approval to post same to PARIS.

3. 2020 CCCRC Procurement Report

On a motion by D. Hoover, and seconded by J. VanNatten, it was unanimously RESOLVED to accept the 2020 CCCRC Procurement Report as presented and move to the Board for approval to post same to PARIS.

4. CCCRC Organizational Chart

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously RESOLVED to accept the CCCRC Organizational Chart as presented and move to the Board for approval.

5. Defense and Indemnification of Board Members Policy

On a motion by D. Hoover, and seconded by J. VanNatten, it was unanimously RESOLVED to accept the Defense and Indemnification of Board Members Policy as presented and move to the Board for approval.

6. Time and Attendance Policy

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously RESOLVED to accept the Time and Attendance Policy as presented and move to the Board for approval.

7. Policy Prohibiting Extension of Credit to Board Members and Staff

On a motion by D. Hoover, and seconded by J. VanNatten, it was unanimously RESOLVED to accept the Policy Prohibiting Extension of Credit to Board Members and Staff as presented and move to the Board for approval.

There being no further business to discuss, J. VanNatten motioned to adjourn the meeting at 12:19 p.m., seconded by D. Hoover.


Michael Zurlo, Governance Committee Chair