# **Application for Financial Assistance**

# County of Clinton Industrial Development Agency (CCIDA) 190 Banker Road, Suite 500 Plattsburgh, NY 12901 infoatIDAs@gmail.com

A nonrefundable administrative application fee of \$1500 must be submitted at the time of the application, of which, \$750 will be applied to the project's closing cost. Checks may be made payable to: **The County of Clinton IDA**.

Please submit one (1) electronic copy and two (2) hard copies of the application (and any attachments) and SEQR (if applicable) to the address above. Include the check with the hard copies.

# ALL APPLICATIONS <u>MUST BE</u> SUBMITTED TWO WEEKS PRIOR TO THE REGULAR SCHEDULED CCIDA MEETING

For a copy of the meeting schedule as well as the Uniform Tax Exempt Policy (UTEP) go to <a href="https://www.clintoncountyida.com">www.clintoncountyida.com</a>

Application Updated: 7/2016

#### Note to Applicant:

The information requested by this application is necessary to determine the eligibility of your project for Clinton County Industrial Development Agency (CCIDA) benefits. Please answer all questions, inserting "none" or "not applicable" where appropriate. If you are providing an estimate, please indicate by inserting "est." after the figure. Attach additional sheets if more space is needed for a response than provided.

Please submit two (2) hard copies of the application (and any attachments) and SEQR (if applicable) to CCIDA, 190 Banker Road, Suite 500, Plattsburgh, NY 12901 ATTN: Executive Director. In addition, please send an electronic version of the entire application and SEQR (if applicable) as well as all attachments to infoatIDAs@gmail.com. Include within the hardcopy, a check made payable to the County of Clinton Industrial Development Agency in the amount of \$1500. Submissions must be made two (2) weeks prior to the regular scheduled meetings of the CCIDA (2<sup>nd</sup> Monday of each month unless otherwise noted).

Upon submission of this application to the CCIDA, the application becomes a public document. Be advised that any action brought before the CCIDA is public information. All agendas are issued and posted on the CCIDA's website seven (7) days prior to Board meetings. If there is information that the applicant feels is of a proprietary nature, please identify as such, and that information will be treated confidentially to the extent permitted by the law.

By signing and submitting this application, the Applicant acknowledges that it received a copy of the Uniformed Tax Exempt Policy (UTEP) and all other policies mentioned. Policies can be obtained at www.clintoncountyida.com.

A project financed through the CCIDA involves the preparation and execution of significant legal documents. These documents not only comply with New York State law but also conform to CCIDA policies in effect at time of closing (all policies are posted on the website). Please consult with an attorney before signing any documents in connection with the proposed project.

The applicant will receive an engagement letter from the CCIDA's legal counsel. The applicant will then be asked to sign the engagement letter acknowledging it understands that the project is responsible for <u>all</u> CCIDA legal costs related to the project, including when the project is reconveyed. In addition, should the project not close and legal services have been rendered by the CCIDA legal counsel, the applicant will still be responsible for those costs.

If the project requires a public hearing, a representative from the applicant's organization is required to be present. A date will be coordinated by the CCIDA's legal counsel and/or Executive Director. If you have any questions regarding the application or the process, feel free to contact the CCIDA's Executive Director at (518) 563-3100 or <a href="mailto:inforatIDAs@gamil.com">inforatIDAs@gamil.com</a>.

# **PART I: Project Information**

PROJECT'S CCIDA APPLICATION # \_\_\_\_(Official Use)

#### Section A: Assistance

	Type of Financial Assista	ance Requested - [	Check One]	
Straight Lease - 👩	Bond Financing -	Both -	Other	- O
If "Other," Explain:				
Ty	pe of Benefits Project is S	Seeking – [Check A	[[] that Apply	
Real Estate		Mortgage		
Exemption/	Sales Tax Exemption –	Recording Tax	Tax-Exempt	Other – $\square$
PILOT - 🗸	<b>√</b>	Exemption-	Bonds − 🗍	
additional information was If Other, Explain:	eking bonds, a PILOT and/or vill be required in Part II of the Section B:	Background		Tung ux
Company Name: Schlu	ter Systems   P			
Company Point of Co				
	ge Rd. Plattsburgh, NY 12901			
Phone Number: ( )5				
Point of Contact's e-n				
Company Website: ww				
Company NAICS Coo				
Employer Identification	on Number (EIN): 14-17723	76		

2.) Business Type [Check One]:
Private or Public Corporation
If Public, on what exchange is it listed?
Subchapter S
Sole Proprietorship
General Partnership
Limited Partnership
Limited Liability Corporation/Partnership
DISC DISC
Not-for-profit
Other:
State of Incorporation (if applicable): NY  3.) Describe the nature of your business and its principal products and/or services:  We are tile installation company. We produce products associated with tile installation, including waterproofing shower systems and in floor heating, profiles and related materials. Our principal products include Ditra (crack isolation and uncoupling) Kerdi and Kerdi Board for waterproof shower systems, and Ditra Heat in floor heating.
<ul> <li>3a.) Will the project move its facility from another location in New York to Clinton County? Yes or No </li> <li>3b.) Will the project result in the abandonment of an existing facility in New York? Yes or No </li> </ul>
3c.) If "Yes" to 3a and/or 3b, is the reason for moving to another location in the state to remain competitive in your industry or the state? Yes O or No O
If "Yes," please explain

#### 4.) Applicant's Stockholders, Directors and Officers (or Partners):

Stockholders/Directors/Officers	Name	Address	Business Affiliation/Percentage Ownership
Limited partner	UMS GmbH & Co KG		99
General partner	S Systems Inc		1

4a.) Has anyone on this list been convicted of a Felony? Yes 🗂 or No 👩
If "Yes," Explain:
4b.) Has anyone on this list filed Bankruptcy? Yes O or No O
If "Yes," Explain:

## 5.) Applicant's Counsel, Accountant and Bank References:

Applicant's Counsel
Name: C. J. Madonna Firm: 194 Pleasant Ridge Rd. Address: Plattsburgh, NY 12901 Phone: 518 3243455 cmadonna@schluter.com E-mail:
Applicant's Accountant
Name: Roedl & Partner Firm: 747 Third Ave. 4th Floor Address NY, NY 10017 Phone: 212 380-9250 www.rodel.com.us E-mail:
Applicant's Bank Reference(s)
Bank Name: Address: Phone: Website:  Community Bank NA, Paul Connelly Rt 3, Plattsburgh NY 12901 518 561 0086; paul.connelly@communitybankna.com

6.) Project Type [C	heck All that Apply]:		
		R & D Retail Adaptive Reuse Tourism Destination Facility  for definitions www.cli.	☐ Tax-Exempt ☐ Medical ☐ Other ☐ Industrial (includes pollution control)  mtoncountyida.com
If "Other," please exp	olain:		
<ul> <li>6a.) Retail Procus</li> <li>Wincus</li> <li>Winphy</li> <li>Is to construct the second or to the second or the second or to the second or to the second or to the second or the second or to the second o</li></ul>	bjects:  Il the project's facility stomers who visit the project's facility visically visit the facility or If "Yes" to either be devoted to said the project a critical paramunity? Yes or (as the project been endothe local municipal governments to the project located in a facility of the project located in	roposed facility? Yes (be used in providing server)? Yes or No of the above, how much use? It of a larger, planned do No orsed by the local munic terning body? Yes of commer Empire Zone? Yes or No o	I sales of physical goods to or No o
<ul> <li>Will com</li> <li>Clir</li> <li>Cou</li> <li>Is the Cou</li> <li>Will</li> </ul>	ne from outside the econton, Essex, Franklin, Funties)? Yes or Noo If Yes, attach mark ne project linked to other outy? Yes or Noo	I/or service a significan nomic development reglamilton, St. Lawrence, and the control of the co	trates said attraction stinations in Clinton

• If not operated by a not-for-profit, will the project agree to pay real estate taxes and/or PILOT payments on said facility? Yes O or No O
7.) Scope of Project [Check All that Apply]:
✓ Construction of a new building
Acquisition of land
Acquisition of existing building
Renovations to existing building
Construction of addition to existing building
Acquisition of machinery and/or equipment
✓ Installation of machinery and/or equipment
Other (specify)
7a.) Have you filled out any environmental assessment forms with other government entities? Yes ② or No ② (If "yes," attach)  7b.) Has SEQR already been commenced by a lead government agency? Yes ③ or No ③ (If yes, please attach)  *Note: All projects involving construction, expansion or modification of an existing site must fill out Part III - SEQR of this application. If SEQR has already been determined and approved by the municipality please attached to Part III of this application.
8.) Explain your proposed project in detail. This description should include explanation of all of the activities/operations which will occur due to this project; the location (address) and tax map data of the site; the dimensions of new/modifications building(s) & type of construction. Also attach photo of the site, preliminary plans, sketches and/or floor plans of proposed project:
see attached
Additional Information:
(8a) Estimated Start Date: Site work July 11, 2016 / Mobilization July 18, 2016
, , , , , , , , , , , , , , , , , , ,

(8b) Estimated Completion Date: Feb 2017	· .
(8c) Zoning Classification of the Project: indu	strial
(8d) Legal owner of the site or building: UMS	Property LLC
(8e) Most Recent use of the site and/or building	g: vacant land
8(f) Municipality Project is located in: Plattsb	urgh
8(g) School District Project is located in: Peru	

- 8(h) Is there an existing or proposed lease for this project? Yes ② or No ② (If yes, attach a copy) Will be drafted upon completion of the project.
- 8(i) Is there a purchase option or other legal or common control in the project? Yes or No O If yes, attach copy or describe participation:
- 8(j) List the major equipment to be acquired as part of the project. Please provide a detailed inventory of said equipment when one becomes available.

See attached			 	
<u> </u>	<del></del>		 	

8(k) Is there now or does the applicant believe there will be significant opposition to the proposed project? Yes  $\bigcirc$  or No  $\bigcirc$ 

If "Yes," Explain:

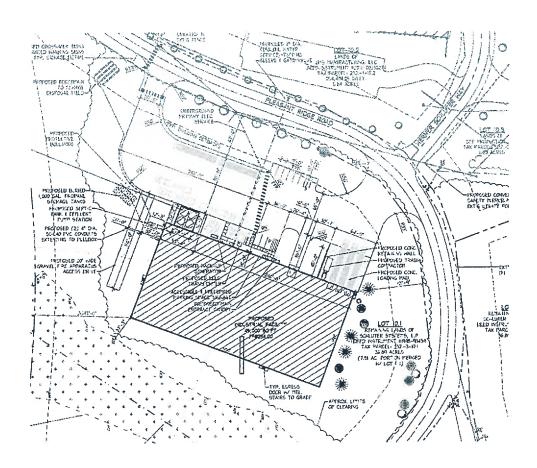
#### 9.) On-site Utilities and Providers:

Type:	Provider:	
Water	Town of Plattsburgh	
Sewer	Installation of Private Septic System.	
Electric	NYSEG	
Gas	NYSEG	
Broadband	Prime Link	

#### **CCIDA Application:**

Question 8: Schluter Systems has three locations in North America: Plattsburgh, New York, Montreal, Quebec, and Reno, Nevada. With over 400 employees across the continent, Schluter -Systems is dedicated to creating innovative solutions for the tile industry, and working closely with its network of distributors, dealers, tile contractors, architects, specifiers and other members of the building and construction industry.

As part of Schluter Systems master plan expansion in North America, Plattsburgh, NY was selected as a preferred and most suitable location to host the manufacturing site for the tile setting materials which are a key part of the installation systems provided by the company (Project). For the introduction of these products to the market, Schluter is building a 45,000 sq. ft. facility which consists of a production area (four silos, mixer and bagging line), and office area with a quality control laboratory and approximately 25,000 sq. ft. (included in the 45,000 total space described above) for warehousing of finished goods. Construction will take place on our existing vacant land tax map ID no. 232.-3.10.1, 11.1 and 11.2, Zoned I: Industrial as depicted on the attached map C1.1 dated April 1, 2016.



#### **CONFIDENTIAL Project Information Worksheet**

The facility will be LEED certified which stands for Leadership in Energy and Environmental Design and is a certification program focused primarily on new, commercial-building projects and based upon a points system for sustainability issues, i.e., less usage of water, energy efficient lights and reduced dust emissions.

The proximity to Schluter's headquarters for North America (Plattsburgh NY) with the current production sites on its campus will provide a better control of the production as well as the distribution of the products to customers.

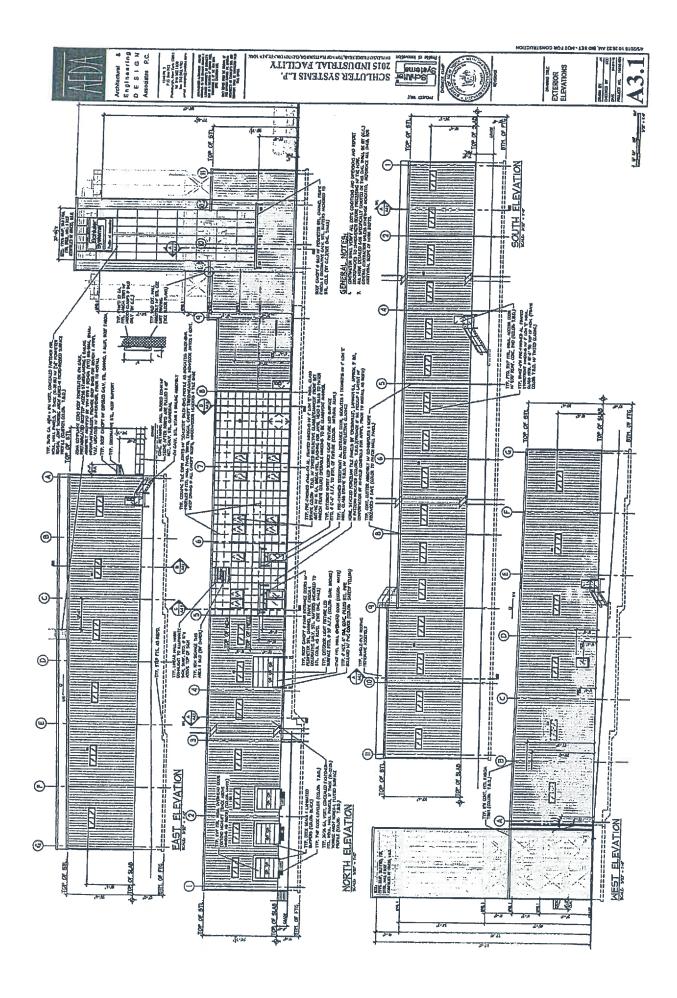
The products to be manufactured at the new facility are a key component of the installation process for the solutions provided by Schluter Systems. The profiles, exterior systems, shower systems, building panels, membranes, floor warming and modular screed systems will have products specifically designed and produced for their needs during the installation process. Schluter's systems warranties available for Schluter's customers will provide a guarantee of the complete installation systems for tiles and stone.

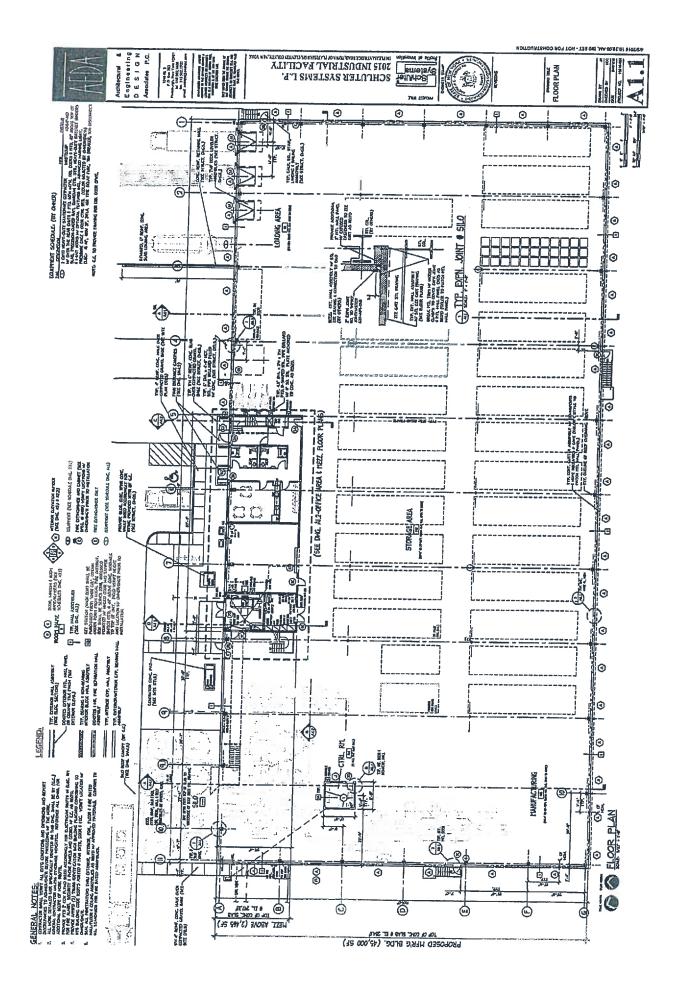
The product being produced at this facility is new to Schluter's line of products and its success is expected to impact our present warehouses resulting in the expansion to warehouse facility on the main campus at a later date. Our products are sold throughout North America and can be seen on DIY programs.

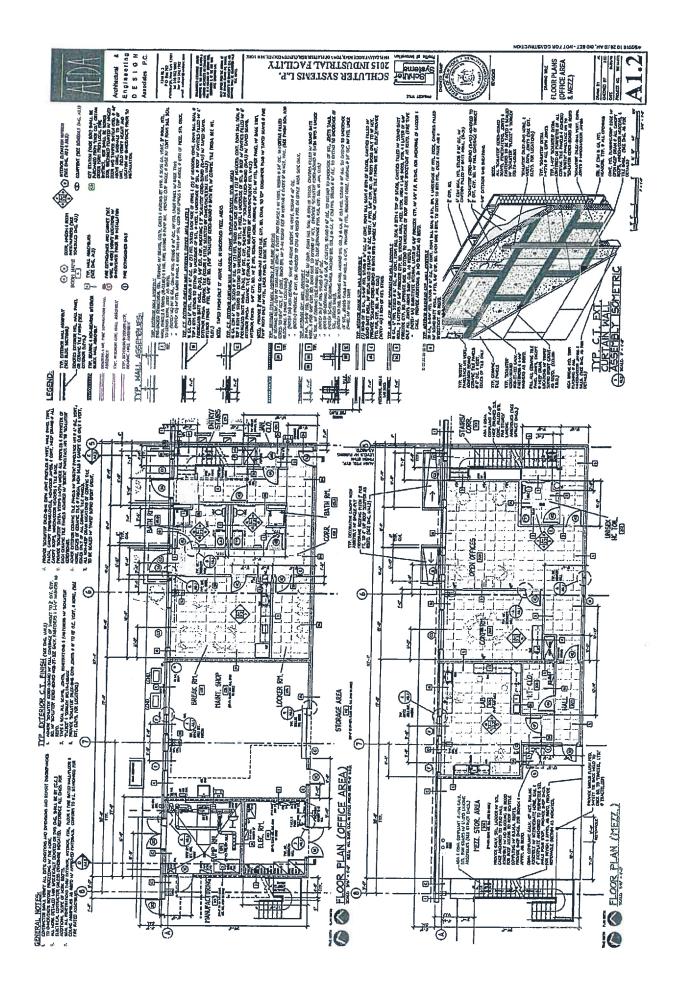
On the short term aspect for jobs, two main vendors will be on site to assembly the production line and build the facility, respectively. As usual, general contractors tend to hire the local labor force for the construction phase of the project which will begin in May, 2016 and will end by January, 2017. We have emphasized the need for local labor.

On the long term aspect for jobs, six positions will be created at the beginning of operation with a potential growth to ten to twelve total job opportunities. This increment of production could be supported by a second shift using the same production capabilities in place. The market reaction to the new products would determine the need of more employees on site. Those positions will be available for a Plant Manager, Quality Control Technician, Forklift Driver and Plant Operators and Shipping and Receiving Clerks. The jobs which are established for this new facility will reinforce the staffing at our existing warehouse and the likelihood of additional jobs will be the result of the success of the project.

Access to natural gas remains an issue that limits our growth as we need to provide natural gas to the western side of our acreage for this expansion project and other planned developments for the future. We are currently working with NYSEG on increasing our capacity for natural gas service.







Initial M&E Order					
Four (4) cement and sand silos	\$	336,640.00	1		
Cement & sand scale	\$		ı		
Structure	\$	256,085.00			
Compressor	\$	21,000.00			
Arcen Mixer	\$	128,980.00			
Holding Hopper	\$	16,910.00			
Central Dust Collection System	\$	82,750.00			
Power Panel	\$	23,520.00			
Prewiring	\$	6,720.00			
Computerized Batch Control System	\$	49,280.00			
Super Bag System	\$	269,935.00			
Electric Blower	\$	22,790.00			
Arodo Bagging System	\$	1,485,800.00			
Enclosure	\$	148,160.00			
Freight	\$	20,610.00			
Foundation Design	\$	12,500.00	Pla	anning / Design Cos	ts
Erection, Installation & Start Up	\$	434,185.00	Со	nstruction Costs	
Total	\$	3,335,575.00	\$	2,888,890.00	
Change Order Additions as of 5/27/2016					
Additional platforms, maintenance floor & hoist beam	\$	44,150.00			
Hitachi printer	\$	20,370.00			
Additional silo compartment	\$	52,210.00			
bagging section, opening for 2 machines	\$	7,488.00			
Bag flattener, connecting conveyor	\$	3,985.00			
pre-cut sheet for palletizer	\$	1,329.00			
pallet centering system	\$	4,830.00			
incline conveyor for pallet storage	\$	4,950.00			
increased dense phase conveying system	\$	46,340.00			
increased compressor capacity	\$	33,600.00	\$	219,252.00	
(credits)	\$	(13,752.00)	\$	233,004.00	
Change Order Additions as of 11/16/2016					
Access Door	\$	4,080.00			
Stub Columns	\$	4,350.00			
Stairway and Platform	\$	6,630.00			
Freight	\$	500.00	\$	15,560.00	
	TOT	ΓAL	\$ 2	2,904,450.00	

#### **Section C: Project Costs**

# 10.) What is the estimated Total Project Cost? (Note: More in-depth information will be required in Part II of this application)

Category	Costs				
Land	\$ 1,130,000.00				
Building	\$ 5,320,600.00				
Equipment	\$ 3,556,635.00				
Other	\$ 25,290.00				
Total:	\$ 10,032,525.00				

If citing "Other," Explain: Misc costs for furniture, fixtures and lab equipment.

10a.) Both Clinton County and the CCIDA have policies that encourage the use of local labor. Is the applicant willing to consider the use of local labor? Yes or No

#### 11.) Financing Needs:

#### Bank Financing

Total Bank Financing Required and Term	\$na
What amount, if any, of the costs of the project will be financed by the Company – other than from the proposed mortgage note/bank financing?	\$0.00
At what time or times and in what amount is it estimated that funds will be required?	May 2016

<sup>\*</sup>Note: Attach an outline of the financing package that is expected to be utilized for this project including dollar amounts and funding sources.

#### -and/or-

#### **Bond Financing**

Total Bond Amount Required	\$ 0.00
What amount, if any, of the costs of the project	\$ 0.00
will be financed by the Company – other than from the proposed bond issue?	
Has the company made any arrangements for	
the marketing or the purchase of the bond or	N/A
bond? Please describe:	
At what time or times and in what amount it is	N/A
estimated that funds will be required?	

\*Note: Attach an outline of the financing package that is expected to be utilized for this project including dollar amounts and funding sources

#### **Section D: Employment Information**

#### 12.) Please Fill In:

Note: More in-depth employment information will be required in Part II of this application

What is the average number of Construction Jobs during the construction period?	42
What is the estimated number of permanent FTE Jobs to be created by the project?	6
What is the anticipated annual payroll of FTE Jobs?	330,000
What is the applicants current level of employment in Clinton County at the time of application (in FTE)?	approx. 236
Does this project represent an Increase, Decrease or Retention of current job levels?	increase

<sup>\*</sup> FTE: Any combination of (2) two or more part-time jobs that when combined together, constitute the equivalent of a job of at least 35 hours per week.

# Section E: Representations and Certification by Applicant

Robert Grinnell	(name of CEO of C	lompany submitti	ng application) depose	os and save that
he/she is CFO	(Title) of Schluter Sys	stems L.P.		corporation
named in the Petition; that true to his/her knowledge.	t he/she has read the foregoing App	plication and kno	ws the content thereof	f, that the same is
Despondent further says the Schluter Systems L.P.	nat the reason this verification is m	ade by the despo	ndent and bot by	The grounds of
knowledge are investigation	lative to all matters in said applications which despondent has caused to the despondent in the cour	ation, which are robe to be made concer	not upon his/her own printed the subject matter	personal er of the
applicant shall be and is res Agency (hereinafter referre application, the project it de conclusion. If, for any reas to act within a reasonable of abandons, cancels, or negle buyers willing, upon present involved in conduct of the a filling fee of \$1,500 is require check payable to: County of applicant shall pay to the Agotal benefited transaction. and the administrative fee, refree applicant should also be	ration (hereinafter referred to as the sponsible for all costs incurred by the dot of the total	ne nonprofit Countral of the attache and financial assisted conclude or contasonable, proper, or in cases of boy to the Agency, including fees of \$750 will be applied on clusion and salthe Agency not to ad paid by the approject and includer all fees and legar	ty of Clinton Industrial diapplication whether of stance is carried to successful to examine the example or re-question action of onds the applicant is units agents or assigns all for Agency counsel. A notice to the project closing of the required bond exceed an amount equalicant, including the Ared as part of the resultal costs incurred by the	I Development or not the cessful gotiations or fails or withdraws, able to find I actual costs con-refundable ing costs (Make issue the al to .75% of the gency's counsel int transaction. IDA for resis during the
OTARY				, company)
	1st day of Malch, 201	<u> </u>		
J. Lantalo	complet (seal	)		
TABITHA L. TROM Notary Public, State of No. 01PE60937 Residing in the County My Commission Expires	New York 55 of Clinton			

#### **Note to Applicant:**

The 2013 New York State Budget, enacted on March 28, 2013, established new recordkeeping, reporting, and recapture requirements for industrial development agency projects that receive New York State ("NYS") sales tax exemptions, including projects granted assistance by County of Clinton Industrial Development Agency ("CCIDA").

These new NYS sales tax recording and reporting requirements for industrial development agency projects include the following requirements:

- 1. CCIDA must keep records of the amount of sales tax benefits provided to each project and make those records available to NYS upon request.
- CCIDA must report to NYS, within 30 days after providing financial assistance to a
  particular project, the amount of sales tax benefits expected to be provided to such
  project.
- 3. CCIDA must post on the internet and make available without charge copies of its resolutions and project agreements.

The legislation now requires that CCIDA to recapture NYS sales tax benefits where:

- 1. The project is not entitled to receive those benefits:
- 2. The exemptions exceed the amount authorized by CCIDA, or are claimed for unauthorized property or services; or
- 3. The project operator failed to use property or services in the manner required by its agreements with CCIDA.

#### What this means for CCIDA Projects:

- 1. Companies requesting a sales tax exemption from CCIDA must include in their application the value of the savings they anticipate receiving. Note that the new regulations require that CCIDA must recapture any benefit that exceeds the amount listed in a company's application. Accordingly, please ensure that you provide a realistic estimate of the sales tax exemptions which you are requesting.
- 2. Projects subject to recapture must remit payment within 20 days of a request from CCIDA.
- 3. All project agreements and resolutions will now be publicly available on CCIDA's website.
- 4. OCIDA's policy has always been to allow project operators to request certain information be redacted if the project can demonstrate that its release would result in substantial harm to the project's competitive position.

\*Note: Per the CCIDA UTEP, all Projects receiving sales tax benefits are required to submit their ST-340s or risk losing said benefit.

# PART II: COST BENEFIT ANALYSIS

Please answer all questions either by filling in blanks or by attachment

#### **SECTION F - FINANCING STRUCTURE:**

1. Tax-Exempt Financing Requested [Check	all that Apply]
	Straight Lease Transaction
	Tax-Exempt Bonds
	Sales Tax Exemption Until completion date
	Mortgage Tax Abatement
	Real Property Tax Abatement/PILOT
	Other – Explain:
methodology used by the applicant to determine project is eligible for (if applicable):  Type I  Type II  Type	Scoring Criteria (see attachment C); indicate the nine the Type of real property tax abatement the III ② Deviation ② (check one)
Describe: This facility brings production of ne continued expansion of this campus	w product, which will be instrumental to the pouring over to expanding existing facilities as
well. The pilot project is consistent well.	
SECTION C DROLL	ECT OHESTIONNAIDE.

#### <u>SECTION G - PROJECT QUESTIONNAIRE:</u>

1. Name of Project Beneficiary ("Company"):	Schluter Systems LP
2. Municipality Project is Located	Plattsburgh
3. School District Project is Located	Peru
4. Estimated Amount of Project Benefits Sought:	
A. Amount of Bonds Sought:	\$ 0.00
B. Value of Sales Tax Exemption Sought	\$ 56,000.00

C. Value of Real Property Tax Exemption Sought	<b>\$</b> 0.00
D. Value of Mortgage Recording Tax Exemption Sought (Clinton County MRT = 1%; as of 9/1/13)	\$_0.00

#### **SECTION H - PROJECTED PROJECT INVESTMENT:**

A.	Land-Related Costs	
1.	Land acquisition	\$ <u>0.00</u>
2.	Site preparation	\$_175,000
3.	Landscaping	\$ <u>20,000</u>
4.	Utilities and infrastructure development	<u>\$ 435,000</u>
5.	Access roads and parking development	<u>\$_500,000</u>
6.	Other land-related costs (describe)	\$ unknown
B.	Building-Related Costs	
1.	Acquisition of existing structures	\$ 0.00
2.	Renovation of existing structures	\$_0.00
3.	New construction costs	\$ 3,980,600.00
4.	Electrical systems	\$ 530,000
5.	Heating, ventilation and air conditioning	<b>\$</b> 455,000
6.	Plumbing	\$ 355,000
7.	Other building-related costs (describe)	\$ unknown

C.	Machinery and Equipment Costs	
1.	Production and process equipment	\$ 1,234,320.00
2.	Packaging equipment	\$ 1,485,800.00
3.	Warehousing equipment	\$ 148,160.00
4.	Installation costs for various equipment	\$ 434,185.00
5.	Other equipment-related costs (describe)  Two change orders issued since initial applica and \$15,560.00 respectively to our project total	\$ 254,170.00 tion adding an additional \$205,500.00 al.
).	Furniture and Fixture Costs	
1.	Office furniture	\$_10,200.00
2.	Office equipment	<u>\$ 12,240.00</u>
3.	Computers	\$ 2,000.00
4.	Other furniture-related costs (describe)	\$ 850 (appliances for break room)
) <u>.</u>	Working Capital Costs	
1.	Operation costs	\$ 600,000.00
2.	Production costs	\$ 600,000.00
3.	Raw materials	\$ 4,200,000.00
4.	Debt service	\$ 0.00
5.	Relocation costs	\$ 0.00
6.	Skills training	\$ 20,000.00
7.	Other working capital-related costs (describe)	\$ unknown

F.	Professional Service Costs	
1.	Architecture and engineering	\$ 500,000.00
2.	Accounting/legal	\$ 0.00
3.	Other service-related costs (describe)	\$_0.00
G.	Other Costs	
1.	Mortgage Amount	\$ 0.00
2.		\$
I.	Summary of Expenditures	
1.	Total Land Related Costs	<u>\$_1,130,000.00</u>
2.	Total Building Related Costs	\$ 5,320,600.00
3.	Total Machinery and Equipment Costs	\$ 3,556,635.00
4.	Total Furniture and Fixture Costs	\$ 25,290.00
5.	Total Working Capital Costs	\$ 5,420,000.00
6.	Total Professional Service Costs	\$_500,000.00
7.	Total Other Costs	\$_0.00
	TOTAL PROJECT COSTS	\$ 15,952,525.00

#### **SECTION I - PROJECTED CONSTRUCTION EMPLOYMENT IMPACT:**

1. Please provide estimates of total construction jobs at the Project:

Construction Jobs	Construction Jobs
(Annual wages and benefits \$40,000 and under)	(Annual wages and benefits over \$40,000)
	42
	(Annual wages and benefits

2. Please provide estimates of total annual wages and benefits of total construction jobs at the Project:

Year	Total Annual Wages and Benefits	Estimated Additional  NYS Income Tax
Current Year	\$ 0.00	\$ 0.00
Year 1	\$	\$
Year 2	\$	\$
Year 3	\$	\$
Year 4	\$	\$
Year 5	\$	\$

# SECTION J - PROJECTED PERMANENT EMPLOYMENT IMPACT:

1. Please provide estimates of total existing permanent jobs (FTE) to be preserved or retained as a result of the Project: FTE: Any combination of (2) two or more part-time jobs that when combined together, constitute the equivalent of a job of at least 35 hours per week.

Year	Existing Jobs	Existing Jobs
	(Annual wages and benefits \$40,000 and under)	(Annual wages and benefits over \$40,000)
Current Year	2	4
Year 1	0	0
Year 2	0	0
Year 3	0	0
Year 4	0	0
Year 5	0	0

2. Please provide estimates of total new permanent jobs (FTE) to be created at the Project:

Year	New Jobs  (Annual wages and benefits \$40,000 and under)	New Jobs  (Annual wages and benefits over \$40,000)
Current Year		
Year 1	6	0
Year 2	0	0
Year 3	0	0
Year 4	0	0
Year 5	0	0

3. Please provide estimates of total annual wages and benefits of total permanent construction jobs at the Project:

Year	Total Annual Wages and Benefits	Estimated Additional  NYS Income Tax
Current Year	\$ 0.00	\$ 0.00
Year 1	\$	\$
Year 2	\$	\$
Year 3	\$	\$
Year 4	\$	\$
Year 5	\$	\$

4. Provide estimates for the Creation of New Job Skills relating to permanent jobs. List the projected new job skills for the new permanent jobs to be created as a result of the undertaking of the project by the applicant

New Job Skills	Number of Positions Created	Wage Rate
Product supervisor	1	\$100,000.00*
Lab Tech	2	\$55,000.00*
Machine Operators	3	\$40,000.00*
*This rate includes a benefit	package.	

<sup>\*</sup>Should you need additional space, please attach a separate sheet.

#### **SECTION K - PROJECTED OPERATING IMPACT:**

1. Please provide estimates for the impact of Project operating purchases and sales:

Additional Purchases (1 <sup>st</sup> year following project completion)	\$
Additional Sales Tax Paid on Additional Purchases	\$
Estimated Additional Sales (1 <sup>st</sup> full year following project completion	\$
Estimated Additional Sales Tax to be collected on additional sales (1 <sup>st</sup> full year following project completion)	\$

2. Please provide estimates for impacts of other economic benefits expected to be produced as a result of the Project not mentioned in this application:


#### **CBA QUESTIONNAIRE CERTIFICATION**

I certify that I have prepared the responses provided in this Questionnaire and that, to the best of my knowledge; such responses are true, correct and complete.

I understand that the foregoing information and attached documentation will be relied upon, and constitute inducement for, the Agency in providing financial assistance to the Project. I certify that I am familiar with the Project and am authorized by the Company to provide the foregoing information, and such information is true and complete to the best of my knowledge. I further agree that I will advise the Agency of any changes in such information, and will answer any further questions regarding the Project prior to the closing.

Date Signed: March 21, 2017	Name of Person Completing Project Questionnaire on behalf of the Company.
	Name: Robert R. Griswell  Title: C.F.O.  Phone Number:
	Signature: Rhal & Smill

#### APPLICATION ATTACHMENT A:

#### Acknowledgements and Yearly Filings

As a condition to issuing financial assistance to the applicant the County of Clinton Industrial Development Agency is required by the New York State Comptroller's office to obtain the following supplementary information <u>yearly</u> for the duration of the transaction:

- 1. Outstanding balance at beginning and end of year and principal payments made during year.
- 2. The current interest rate for bonds (for adjustable rate bonds the rate at the end of the year is needed).
- 3. Current year tax exemptions for county, local (towns) and school taxes.
- 4. PILOT (Payment in lieu of taxes) payments made each year to county, local and school taxing authorities.
- 5. Documentation and affidavits regarding the use of local construction workers in the construction phase of the Project. See Use of Local Labor Policy and Attachment D of this application.
- 6. Once project is authorized, report the number of full-time, part-time and seasonal workers employed in terms of FTE (as defined in this application).
- 7. Submit NY-45 Form (with employee identification blacked-out) showing 4Q monthly data regarding salary and employment levels. Also include an average salary.

In addition to the above, in reporting the first year the CCIDA need:

- 1. An amortization schedule showing the planned principal reduction each year for the life of the issue.
- 2. The amount exempted for:
  - (a) sales tax
  - (b) mortgage recording tax
- 3. Each year of construction Sale tax and documents (ST-60, ST-340, ST-123, etc.).

This information is required by January 31st of each succeeding year and shall be submitted in writing to the County of Clinton Industrial Development Agency, 190 Banker Road, Suite 500, Plattsburgh, NY 12901. (Fax: 518-562-2232)

	We have reviewed, understand and will comply wi	th the above	e, as required by the New York State
Comptro	oller's Office.		
Name:_	Poller's Office.  Roll & Sangill	_ Title:	C.K.O.
Date:	3/21/2017		

#### APPLICATION ATTACHMENT B

## **County of Clinton IDA Fee Schedule:**

Adopted: 5/13/13

Туре	Cost	Description
Application Fee		The Agency will charge a nonrefundable administrative
	\$1500	application fee for finance transactions equal to \$1500 upon
		submission of an application by a project. \$750 is a non-
		refundable administrative fee. The remaining \$750 will be
		applied to the project's closing costs.
Fee Issuances for Bonds		The Agency will charge said fee on the total benefited
or Straight Lease		project costs. Such fee shall be payable upon the successful
Transactions	.75 of 1%	conclusion of the sale of obligations (bonds) or upon the
		execution and delivery of the documents providing financial
		assistance (straight lease not involving bonds). Fees are
		non-refundable.
Issuance Fee for	½ of the	The Agency will charge ½ of the current bond fees for the
Refinancing	Current	refinancing of a project. Fees shall be applied towards
	<b>Bond Fees</b>	administrative costs to the Agency and are non-refundable.
Modification/Amendment	\$500	The Agency will charge a nonrefundable
Transactions Fees		modification/amendment transaction fee per instance (post-
		closing) equal to \$500 upon the submission of a letter to the
		Agency explaining in detail the requested action to modify
		or amend existing documents previously executed by the
		Agency Fees shall be applied towards administrative costs.
Reconveyance of a	\$500	The Agency will charge a nonrefundable reconveyance
Straight Lease Fees Not		administrative fee for straight lease transactions. The
Involving New Financial		project is responsible for paying all legal costs and/or other
Assistance		third party costs incurred by the Agency on behalf of the
		project. Fees shall be applied towards administrative costs
G 1116 1 7		to the Agency and are non-refundable
Special Meeting Fee	\$500	The Agency will charge a nonrefundable administrative fee
		for a special meeting of the IDA held at the project's
<b>TD</b> 1 <b>T</b>		request.
IDA Legal Fees	Varies	The project is responsible for paying all legal costs and/or
		other third party costs incurred by the Agency on behalf of
		the project. Fees shall be applied towards administrative
******		costs to the Agency and are non-refundable.

<sup>\*</sup>The Agency Board reserves the right to determine and impose other administrative fees on Agency projects in consideration for financial assistance being granted by the Agency and/or the costs incurred by the Agency. The Agency may provide for a different application fee and/or a different administrative fee for a particular project by resolution duly adopted by the Agency Board.

#### APPLICATION ATTACHMENT C

#### **CCIDA UTEP PILOT Scoring Criteria**

Variable/ Threshold	Permanent Payroll Level in Terms of # of Jobs Created	% of Average County Wage	# of Potential Spin-off Jobs	Local Business Impact and/or Community Investment  Reviewing appropriate level yearly	Educational Benefits  Reviewing appropriate levels/year	Value of Real Property	Totals:
Level 1 (1 point)	Less than 100 jobs within 5 years	At least 75% for new jobs	Less than 100 verifiable Spin off jobs	Need for local industry/services is low e.g. insurance, banking, trucking Belong to Chamber	Low level such as school visits/ school-to-work	\$500k-\$1.5x10 <sup>6</sup>	
Level 2 (2 pts)	100 - 300 jobs	At least 100% for new jobs	100-300 verifiable Spin off jobs	Use local industrial suppliers & services/rav materials/parts Or Reuse abandoned facility	Limited Support/ Learn to Earn Internships underwrite facilities or programs	\$1.5 - 5.0 x 10 <sup>6</sup>	
Level 3 (3 pts)	300+ jobs within 5 years	At least 150% for new jobs	300+ verifiable Spin off jobs	Demonstrate synergy with local services, suppliers and manufacturers Or Reclaim brownfield/adaptive re-use of facilities.	Major support to schools and colleges Scholarships (NMSQT); internships; sponsorships underwrite faculty \$10,000	\$5.0 x 10 <sup>6</sup> +	
Totals:	1	2	1	3	2	3	12

### **Scoring**

6 points or less - Category 1 benefits 7-11 points - Category 2 benefits 12 points or more - Category 3 benefits

 $<sup>\</sup>ensuremath{^*\text{see}}$  attached letter with explanation dated August 2, 2016 to Mr. Paul Grasso.

#### APPLICATION ATTACHMENT D

#### CONSTRUCTION EMPLOYMENT AGREEMENT

construction emextension of fir "Project"), Schlut that benefiting prequested below estimate of the employment is guident to the construction Constr	ployment opportunancial assistance ter Systems L.P. private entities show as a way to provinumber, type and alianed directly through of the Project, the impletion Report in	of County of Clinton nities for residents of by the Agency for	f Clinton County, the project which the "Company") un ork State residents on opportunities. To on jobs to be creat general contractor, quested by the Agen mes and business a	New York and in is the subject of inderstands that it is and agrees to protect the Company also ted through Agence or individual vendoncy, submit to the Agency of the Company also ted through Agence or individual vendoncy, submit to the Agency of the Age	consideration of the this application (the sthe Agency's policy ovide the information agrees to provide any assistance, whether ors.
Relevant Compa	ny Information:		General Contract	or, if determined:	
Company: Schlute Company represe		et Bids and Awards:	Contractor: Luck Representative:		
	: 194 Pleasant Ridge Ro	pad	Mailing Address: 73 Trade Road Plattsburgh, NY 12901		
Phone: 518-562-24 Email: gjandolenko  Construction star		o be 7/18/2016	Phone: 561-4321 Email: ron@luckbre with occu		on
Construction Phase or Process see attached	Duration of Construction Phase	# to be employed	Construction Phase or Process	Duration of Construction Phase	# to be employed
Dated Signed	Mudu (Mudu		Schluter Systems L.P. Name of Applica CJ Madonna, Secretary Printed Name and	to General Partner S. Syst	tems inc.



#### PROFILE OF INNOVATION

County of Clinton Industrial Development Agency Attn: Paul A. Grasso, Jr. 190 Banker Road, Suite 500 Plattsburgh, New York 12901

August 2, 2016

RE: Supplemental Information for CCIDA Application for Financial Assistance

Schluter Systems L.P. New Industrial Facility

Dear Mr. Grasso,

Enclosed herein we offer updated and supplemental information for our *Application for Financial Assistance* which was filed with the CCIDA on April 21, 2016.

Amendment to 9.) On-site Utilities and Provider: (pg. 8)

Provider of sewer is not the Town of Plattsburgh. We plan to install a septic system at this project location.

Per the discussion we had on July 21, 2016, you requested more specific information regarding the PILOT deviation we are requesting under Attachment C – CCIDA UTEP PILOT Scoring Criteria. In speaking with the IDA we would like to provide the following information:

Jobs Created - Spin-Off Jobs - The permanent number of jobs for this new facility is 6, which would score at a level 1 versus a level 3. At first glance, we understood this as the total number of jobs within Schluter. We would like to take this opportunity to notify The Development Corporation that we plan to exceed 300 jobs on campus We also agreed that the spin-off jobs would generate only a level 1; however, The Development Corporation should understand the following:

- Because of this new industrial facility, we are adding an additional 200,000 sq. feet of warehouse to the existing Schluter Systems L.P. main campus. This will generate up to 40 jobs; however, we are considering doing a separate IDA application and we do not want to submit these jobs twice.
- In addition, this will propel the expansion of the SSF Production LLC facility with new warehousing, silos, and storage capacity, creating additional jobs of which we currently do not have information for
- Lastly, we have recently been informed that we will be bringing in another joint venture to our campus from Germany, which may be a new company separate from the companies currently on campus, which too will create new jobs within Clinton County.

Points: 1

Average County Wage – We each agree the scoring for the average county wage would be a level 2.

Points: 2

Spin Off-Jobs – Although I would agree that this will have a direct spin-off of 10 jobs, creating a level 1 rating; there are other impacts we feel need to be considered as noted above.

Points: 1

Local Business Impact and/or Community Investment — We consider the local business impact and/or community investment as a level 3. The Development Corporation questions this as a level 1 or level 2. To explain more fully, Schluter Systems L.P. holds workshops monthly, which attracts up to 70 installers from the region for a 2 night/3 day workshop. Over the course of the workshops, we place these individuals at local hotels, provide local transportation to and from our facility, and provide all meals for our guests. We utilize several local catering companies, such as My Cup of Tea, The Hungry Bear, The Homestead Restaurant and Orchard House to provide breakfast, lunch, and snacks throughout the day. Additionally, we treat our guests to dinner for both nights at high end locations such as Anthony's Restaurant and The Orchard House. The total amount of funds expended on such initiatives is significant, landing in the hundreds of thousands of dollars invested in local vendors and suppliers. In addition to the installation workshops, we host similar events for our commercial architects and top tier customers who receive similar treatment. Additionally, we host student programs at our facility with local high schools giving exposure to a manufacturing environment to students interested in developing a skilled trade.

Further, it is important to note that we support a buy local philosophy whenever possible at Schluter. All of our supplies and boxes for packaging are purchased locally from Lakeside Container. We also consistently use local office suppliers, such as W.B. Mason, for furniture and other sundry items. We also maintain this buy local philosophy within our building projects by utilizing local general contractors and subcontractors. Accordingly, we argue that the rating for this section should remain a level 3.

Points: 3

Educational Benefits – In our initial application we highlighted this with an asterisk as there was no appropriate description for our current educational benefits. First and foremost, as mentioned above we host several groups of students both through vocational school as well as employment placement agencies for youths that are considered high risk (meaning they are considering dropping out of high school) or are looking to enter manufacturing as an alternative to college. We host approximately 6 of these event a year, reaching 80-90 youths. Additionally, we have offered co-op or internship opportunities to students at Plattsburgh State University and Clarkson University to assist in the development of real-world knowledge of a manufacturing firm with global implications.

The most significant aspect of education at Schluter is through our business model which is to educate and train people within the trade (tile installers and setters) on our products and how to utilize them. These workshops were discussed in the prior section but it is important to note that the workshops offered at our campus in Plattsburgh are for those within our geographical northeast region.

Lastly, the majority of our employee base at Schluter, and our affiliated entities, are from Clinton County and the tri-county area. We hire employees at all levels within the organization for our offices to manufacturing to warehousing to management at line, middle and upper management levels. If we are able to fill positions locally to fit the skill set and capabilities needed, we do. For example, we recently hired two managers who were either laid off or lost their position due to the business closing. All of our personnel is offered training and skills which are transferrable to other organizations in the area. Sources of employment include, job advertisements, Monster.com, local employment agencies, such as ETS as well as the Department of Labor and the Veteran Placement Program.

Given the above, we feel our educational benefits should fall within a level 2 at a minimum.

Points: 2

Value of Real Property – The project exceed \$6.9 Million includes the construction of the industrial facility and equipment. We each previously scored this.

Points: 3

Given the above information, we feel our overall score would be 12 points, justifying the Category 3 benefits for the UTEP PILOT.

Additionally, we find it important to note that Schluter has increased the natural gas capacity for the industrial park where we are situated by paying for the refurbishment and upgrade of the existing 2-inch gas line from the east side of Interstate 87 to a 4-inch line situated on the west side of the property on Pleasant Ridge Road and made available to other users within the area.

On a separate note, on July 13, 2016 we received an email from Ms. Christine Jabut requesting more information regarding the PILOT deviation requested Please see the attached spreadsheet for consideration.

We respectfully request, that The Development Corporation give every consideration to the information presented above in reviewing our eligibility for Category 3 benefits for the UTEP PILOT. Please do not hesitate to contact me directly at 518-324-3455 or <a href="mailto:cmailt

Sincerely,

C.J. Madonna General Counsel

CJM/rp