

**Minutes of a Meeting of the
County of Clinton
Industrial Development Agency
Governance Committee
March 26, 2018**

The meeting was called to order by Michael Zurlo, Chairperson, at 1:24 p.m. at the offices of the County of Clinton Industrial Development Agency, 190 Banker Road, Suite 500, Plattsburgh, N.Y.

Members Present: Michael Zurlo, Chairperson
John VanNatten, Vice-Chairperson
Dave Hoover Member

Others Present: Melissa McManus, Executive Director
George Cregg, Special Counsel
Trent Trahan, CCIDA Member
Mark Leta, CCIDA Member
Kim Murray, CCIDA Member
Christine Jabaut, TDC Comptroller
Barbara Shute, Recording Secretary

M. Zurlo waived the reading of the notice of the meeting that was published in the *Press-Republican* on December 22, 2017.

Reading and Consideration of the Draft Minutes of the CCIDA Governance Committee meeting of December 11, 2017:

M. Zurlo waived the reading of the minutes of the December 11, 2017 regular meeting. He asked if there were any questions or discussion regarding the draft minutes and there was none. On a motion by D. Hoover, seconded by J. VanNatten, it was unanimously carried to approve the minutes of the December 11, 2017 regular meeting as presented.

Old Business: None

New Business:

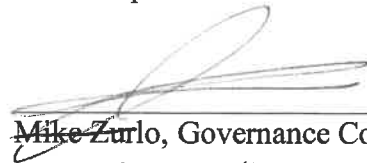
1. Review and Recommend Approval of the following:

- Revised Organizational Chart
- Defense and Indemnification of Board Member Policy
- Time and Attendance Policy
- Policy Prohibiting Extension of Credit to Board Members and Staff

The members reviewed the revised organizational chart and policies.

On motion by J. VanNatten, seconded by D. Hoover, it was unanimously RESOLVED to accept the revised organizational chart and policies as presented and move to the Full Board for approval.

With no other items to discuss the meeting adjourned at 1:26 p.m.



Mike Zurlo, Governance Committee Chair

John Vannatten

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Vice-