

**Minutes of a Meeting of the
County of Clinton
Industrial Development Agency
Audit Committee
March 26, 2018**

The meeting was called to order by M. Leta, Vice Chairperson, at 12:36 p.m., at the offices of the County of Clinton Industrial Development Agency, 190 Banker Road, Suite 500, Plattsburgh, N.Y.

Members Present: Mark Leta, Vice Chairperson
David Hoover, Member
Trent Trahan, Member
John VanNatten, Member

Members Excused: Keith Defayette, Chairperson

Others Present: Melissa McManus, Executive Director
George Cregg, Esq., Agency Counsel
Michael Zurlo, CCIDA Secretary
Kim Murray, CCIDA Assistant Secretary
Christine Jabaut, TDC Comptroller
Barbara Shute, Recording Secretary
David Bushey, Martindale Keysor

M. Leta ascertained that there was a *quorum* present.

M. Leta waived the reading of the notice of the meeting published in the *Press-Republican* on December 22, 2017.

Review of Draft Audited Financial Statements

D. Bushey reviewed the combined draft audited financial statements for the CCIDA and the CIDA, LLC for December 31, 2017 and 2016. All information pertains to the CCIDA as there was no activity for the CIDA, LLC. He noted that the audit found no deficiencies or weaknesses in the internal controls. This was a clean unmodified audit with no findings.

Reading and Consideration of the Draft Minutes of the CCIDA Audit Committee meeting of December 11, 2017:

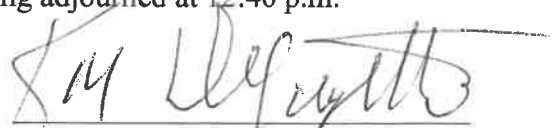
M. Leta waived the reading of the minutes of the December 11, 2017 regular meeting. He asked if there were any questions or discussion regarding the draft minutes and there was none. On a motion by T. Trahan, seconded by J. VanNatten, it was unanimously carried to approve the minutes of the December 11, 2017 regular meeting, as presented.

New Business:

1. Review and recommend approval of the draft audited financial statements and authorizing posting of same on PARIS.

On motion by T. Trahan, seconded by D. Hoover, it was unanimously RESOLVED to accept the audited financial statements as presented by D. Bushey, and to move to the Full Board for approval and authorizing posting of same on PARIS.

There being no further matters to discuss, the meeting adjourned at 12:46 p.m.



Keith Defayette, Chairperson