

**Minutes of a Meeting of the
County of Clinton
Industrial Development Agency
Audit Committee
December 11, 2017**

The meeting was called to order by K. Defayette, Chairperson, at 12:55 p.m., at the offices of the County of Clinton Industrial Development Agency, 190 Banker Road, Suite 500, Plattsburgh, N.Y.

Members Present: Keith Defayette, Chairperson
David Hoover, Member
Trent Trahan, Member
John VanNatten, Member

Members Excused: Mark Leta, Vice Chairperson

Others Present: Melissa McManus, Executive Director
George Cregg, Esq., Agency Counsel
Michael Zurlo, CCIDA Secretary
Kim Murray, CCIDA Assistant Secretary
Barbara Shute, Recording Secretary

K. Defayette ascertained that there was a *quorum* present.

K. Defayette waived the reading of the notice of the meeting published in the *Press-Republican* on December 26, 2016.

Reading and Consideration of the Draft Minutes of the CCIDA Audit Committee meetings of February 8, 2016 and March 27, 2017:

K. Defayette waived the reading of the minutes of the February 8, 2016 and March 27, 2017 regular meetings. He asked if there were any questions or discussion regarding the draft minutes and there was none. On a motion by J. VanNatten, seconded by T. Trahan, it was unanimously carried to approve the minutes of the February 8, 2016 and March 27, 2017 regular meetings, as presented.

New Business:

1. Recommend Initiation of the 2017 Agency Audit

On motion by J. VanNatten, seconded by D. Hoover, it was unanimously RESOLVED to recommend initiation of the 2017 Agency Audit and to move to the Full Board for acceptance and approval.

There being no further matters to discuss, the meeting adjourned at 12:57 p.m.



Mark Leta, Vice Chairperson