

**Minutes of the  
Clinton Grant Facilitation Corporation  
December 14, 2020**

**Due to COVID-19, the meeting of the Clinton Grant Facilitation Corporation held on Monday, December 14, 2020 was through teleconference.**

The meeting was called to order by Trent Trahan at 1:06 p.m., via GoToMeeting.

MEMBERS PRESENT:           Trent Trahan, Chairperson  
                                  David Hoover, Vice Chairperson  
                                  Keith Defayette, Treasurer and Chief Financial Officer  
                                  Michael Zurlo, Secretary  
                                  Kim Murray, Assistant Secretary  
                                  John VanNatten, Member  
                                  Mark Leta, Member

STAFF PRESENT:             Renee McFarlin, Executive Director  
                                  George Cregg, Esq., Agency Counsel  
                                  Christopher Canada, Esq., Agency Counsel  
                                  Toni Moffat, Executive Assistant  
                                  Dorothy Brunell, Administrative Assistant

T. Trahan stated there was a *quorum* present.

T. Trahan waived the reading of the notice of the meeting published in the *Press Republican* on April 2, 2019.

**Approval of the Minutes of the October 14, 2020 Meeting**

T. Trahan asked if there were any questions regarding the draft minutes of the October 14, 2020 meeting of the Clinton Grant Facilitation Corporation (CGFC). There were none.

On a motion by D. Hoover, seconded by M. Zurlo, it was unanimously carried to approve the minutes of the October 14, 2020 meeting of the CGFC.

**Public Comment**

There was no public comment.

**Committee Reports**

**Governance Committee**

M. Zurlo noted the Committee met and reviewed the 2020 annual reports and are recommending Board approval of the:

- 2020 CGFC Mission Statement and Measurement Report
- 2020 CGFC Operations and Accomplishments Report

On a motion by J. VanNatten, and seconded by K. Murray, it was unanimously carried to accept the recommendation of the Committee and approve the 2020 annual reports as presented and authorize the posting of same to PARIS.

**Old Business**

There was no old business to discuss.

**New Business**

There was no new business to discuss.

**Executive Director's Report**

T. Trahan advised that he and R. McFarlin had the opportunity to tour the South Junction rail yard and he was sorry that they were unable to obtain the grant funding they requested. R. McFarlin indicated that the grant awards under that grant program seemed to be predominantly for roads, water infrastructure extensions to existing industrial parks, and several broadband awards. Additionally, the Northern Border Regional Commission expanded their footprint for who qualified to apply for funding, so Clinton County had more competition. It was a very competitive grant cycle. It is hoped that South Junction is able to move forward with some of their extensions and that the Board could potentially consider helping to facilitate future grant applications.

There being no further business to discuss, M. Zurlo motioned to adjourn the meeting at 1:10 p.m., seconded by K. Murray.

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Trent Trahan, Chairperson