

MINUTES OF THE
CLINTON GRANT FACILITATION CORPORATION
MONDAY, DECEMBER 9, 2019

The meeting was called to order by Trent Trahan at 12:45 p.m., at the office of the Clinton Grant Facilitation Corporation, 137 Margaret Street, Suite 208, Plattsburgh, New York 12901.

MEMBERS PRESENT: Trent Trahan, Chairperson
David Hoover, Vice Chairperson
Keith Defayette, Treasurer and Chief Financial Officer
Michael Zurlo, Secretary
Kim Murray, Assistant Secretary
Mark Leta, Member

EXCUSED: John VanNatten, Member

STAFF PRESENT: Renee McFarlin, Executive Director
George Cregg, Esq., Agency Counsel
Toni Moffat, Executive Assistant

ALSO PRESENT: Jeanene Bell, Clinton County
Fred Wachtmeister, Board Member, Plattsburgh City School District

T. Trahan stated that there was a *quorum* present.

T. Trahan waived the reading of the notice of the meeting published in the *Press Republican* on April 2, 2019.

Approval of the Minutes of the October 7, 2019 Meeting

T. Trahan asked if there were any questions regarding the draft minutes of the October 7, 2019 meeting of the Clinton Grant Facilitation Corporation (CGFC). There were none.

On a motion by D. Hoover, and seconded by K. Murray, it was unanimously carried to approve the minutes of the October 7, 2019 meeting of the CGFC.

Public Comment

There was no public comment.

Reports

Committee Reports:

Audit Committee

K. Defayette noted the Committee met and are recommending the Board accept the Committee recommendation and approve to initiate the 2019 CGFC Audit.

On a motion by K. Defayette, and seconded by K. Murray, it was unanimously carried to accept the Committee recommendation and approve to initiate the 2019 CGFC audit.

Governance Committee

M. Zurlo noted the Committee met and reviewed the 2019 annual reports and are recommending Board approval of the:

- 2019 CGFC Mission Statement and Measurement Report
- 2019 CGFC Operations and Accomplishments Report

M. Zurlo stated the sole project of the CGFC in 2019 was the facilitation of Imperial Mill Consolidated Funding Application for the Heating, Ventilation and Air Conditioning feasibility study to the State of New York. Awards will be announced on Thursday, December 19th.

On a motion by T. Trahan, and seconded by D. Hoover, it was unanimously carried to accept the recommendation of the Committee and approve the 2019 annual reports as presented and authorize the posting of same to PARIS.

Old Business

There was no old business to discuss.

New Business

There was no old business to discuss.

Executive Director's Report

R. McFarlin reported she will be attending the Awards Ceremony on Thursday, December 19th. She stated although the CGFC did not submit an application on behalf of ERS Investments, they submitted (Regional Economic Development Council (REDC)) two CFAs, and both applications were designated priority projects.

There being no further business to discuss, K. Murray motioned to adjourn the meeting at 12:48 p.m., seconded by K. Defayette.



Trent Trahan, Chairperson