

**Minutes of the
Clinton County Capital Resource Corporation
Monday, May 13, 2019**

The meeting was called to order by Trent Trahan, Chairperson, at 1:09 p.m., at the offices of the Clinton County Capital Resource Corporation, 137 Margaret Street, Suite 208, Plattsburgh, New York 12901.

MEMBERS PRESENT: Trent Trahan, Chairperson
David Hoover, Vice Chairperson
Keith Defayette, Treasurer and Chief Financial Officer
Michael Zurlo, Secretary
Kim Murray, Assistant Secretary
John VanNatten, Member

EXCUSED: Mark Leta, Member

STAFF PRESENT: Renee McFarlin, Executive Director
Christopher Canada, Esq., Agency Counsel
Toni Moffat, Executive Assistant

T. Trahan stated that there was a *quorum* present.

T. Trahan waived the reading of the notice of the meeting published in the *Press Republican* on December 22, 2018.

Approval of the Minutes of the March 25, 2019 Meeting

T. Trahan asked if there were any questions regarding the draft minutes of the March 25, 2019 meeting of the Clinton County Capital Resource Corporation (CCCRC). There were none.

On a motion by K. Murray, and seconded by D. Hoover, it was unanimously carried to approve the minutes of the March 25, 2019 meeting of the CCCRC.

Public Comment

There was no public comment.

Reports

Treasurer's Report

K. Defayette reviewed the Treasurer's Report. There were no questions or concerns.

On a motion by J. VanNatten, seconded by D. Hoover, it was unanimously RESOLVED to approve the Treasurer's Report as presented by K. Defayette.

Old Business

There was no old business to discuss.

New Business

YMCA - Potential Project

R. McFarlin reported she has been in communication with the YMCA for a potential project.

Other Business as Required

The Agency received a bill from Martindale Keysor & Co., PLLC for 2018 Audit Services in the amount of \$2,200. On a motion by K. Defayette, and seconded by K. Murray, it was unanimously approved to pay the invoice as discussed.

M. Zurlo inquired on the responsibilities of the CCCRC and the Foreign Trade Zone #54 (FTZ #54) with the current tariff disagreements. R. McFarlin stated she believes our community partners (the Chamber of Commerce and The Development Corporation) are currently bringing the FTZ to the forefront but perhaps marketing with financial institutions would help bring awareness to the FTZ .

J. VanNatten suggested forums with financial institutions and attorneys to educate the public on the opportunities in the community. R. McFarlin reminded the Board about the Grant to create a resource guide for the community, and proposed that we may want to leverage those materials as well.

Management Team Reports

Project Monitoring

There were no project monitoring reports.

Project Status Update

There were no project status updates.

With no further business to discuss, on a motion by K. Defayette, and seconded by M. Zurlo, the meeting was adjourned at 1:24 p.m.


Trent Trahan, Chair