

**Minutes of the
Clinton County Capital Resource Corporation
Governance Committee
Monday, December 9, 2019**

The meeting was called to order by Michael Zurlo, Chairperson, at 12:13 p.m., at the offices of the Clinton County Capital Resource Corporation, 137 Margaret Street, Suite 208, Plattsburgh, New York 12901.

MEMBERS PRESENT: Michael Zurlo, Chairperson
David Hoover, Member

MEMBERS EXCUSED: John VanNatten, Vice Chairperson

OTHERS PRESENT: Renee McFarlin, Executive Director
George Cregg, Esq., Agency Counsel
Trent Trahan, CCCRC Member
Keith Defayette, CCCRC Member
Kim Murray, CCCRC Member
Toni Moffat, Executive Assistant
Jeanene Bell, Clinton County
Fred Wachtmeister, Board Member, Plattsburgh City School District

M. Zurlo waived the reading of the notice of the meeting published in the *Press Republican* on December 22, 2018.

Reading and Consideration of the Draft Minutes of the CCCRC Governance Committee meeting of March 25, 2019

M. Zurlo waived the reading of the minutes of the March 25, 2019 regular meeting. He asked if there were any questions regarding the draft minutes and there were none.

On a motion by D. Hoover, and seconded by M. Zurlo, it was unanimously carried to approve the minutes of the March 25, 2019 regular meeting as presented.

Public Comment

There was no public comment.

Old Business

There was no old business to report.

New Business

1. Review and Recommend Approval of the 2019 CCCRC Mission Statement and Measurement Report and Authorization to post same on PARIS.

M. Zurlo reported the two projects performed by the CCCRC in 2019 was the continuation of the administration of the County's loan to the Strand Center for the Arts and the CCCRC's administration of Foreign Trade Zone #54.

On a motion by D. Hoover, and seconded by M. Zurlo, it was unanimously RESOLVED to approve the 2019 CRC Mission Statement and Measurement Report, and to move to the Full Board for approval and authorization to post same on PARIS.

2. Review and Recommend approval of the 2019 CRC Operations and Accomplishments Report, and to move to the Full Board for approval and authorization to post same on PARIS.

On a motion by D. Hoover, and seconded by M. Zurlo, it was unanimously RESOLVED to approve the 2019 CRC Operations and Accomplishments Report, and move to the Board for approval and authorization to post same on PARIS.

There being no further business to discuss, D. Hoover motioned to adjourn the meeting at 12:15 p.m., seconded by M. Zurlo.


Michael Zurlo, Governance Committee Chairperson