

**Minutes of the
Clinton County Capital Resource Corporation
Governance Committee
March 25, 2019**

The meeting was called to order by Michael Zurlo, Chairperson, at 2:04 p.m., at the office of the Clinton County Capital Resource Corporation, 137 Margaret Street, Plattsburgh, New York 12901.

MEMBERS PRESENT: Michael Zurlo, Chairperson
David Hoover, Member

MEMBERS EXCUSED: John VanNatten, Vice Chairperson

OTHERS PRESENT: Renee McFarlin, Executive Director
Christopher Canada, Esq., Agency Counsel
Trent Trahan, CCCRC Member
Mark Leta, CCCRC Member
Toni Moffat, Executive Assistant

Reading and Consideration of the Draft Minutes of the CCCRC Governance meeting of December 10, 2018

M. Zurlo waived the reading of the minutes of the December 10, 2018 regular meeting. He asked if there were any questions regarding the draft minutes and there were none.

On a motion by D. Hoover, and seconded by M. Zurlo, it was unanimously carried to approve the minutes of the December 10, 2018 regular meeting as presented.

Public Comment:

There was no public comment.

Old Business

There was no old business to report.

New Business

1. Review and Recommend approval and authorization to post on PARIS the following reports:
 - CRC Investment Report
 - CRC Real Property Report
 - CRC Procurement

The members reviewed the reports.

On a motion by D. Hoover, and seconded by M. Zurlo, it was unanimously RESOLVED to accept the reports as presented and move to the Full Board for approval.

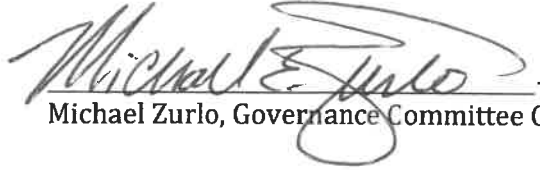
2. Review and Recommend Approval of the following:

- Organizational Chart
- Defense and Indemnification of Board Members Policy
- Time and Attendance Policy
- Policy Prohibiting Extension of Credit to Board Members and Staff

The members reviewed organization chart and policies.

On a motion by D. Hoover, and seconded by M. Zurlo, it was unanimously RESOLVED to accept the organizational chart and policies as presented and move to the Full Board for approval.

With no other business to discuss, the meeting was adjourned at 2:07 p.m.



Michael Zurlo, Governance Committee Chair