

**Minutes of the
Clinton County Capital Resource Corporation
Monday, November 26, 2018**

The meeting was called to order by Trent Trahan, Chairperson, at 1:38 p.m., at the office of the Capital Resource Corporation, 137 Margaret Street, Suite 208, Plattsburgh, New York 12901.

MEMBERS PRESENT: Trent Trahan, Chairperson
Keith Defayette, Treasurer and Chief Financial Officer
Michael Zurlo, Secretary
Kim Murray, Assistant Secretary
Mark Leta, Member

MEMBERS EXCUSED: David Hoover, Vice Chairperson
John VanNatten, Member

STAFF PRESENT: Renee McFarlin, Executive Director
George Cregg, Esq., Agency Counsel
Christopher Canada, Esq., Agency Counsel
Toni Moffat, Executive Assistant

T. Trahan stated that there was a *quorum* present.

T. Trahan waived the reading of the notice of the meeting published in the *Press Republican* on December 22, 2017.

Approval of the Minutes of the October 15, 2018 Meeting

T. Trahan asked if there were any questions regarding the draft minutes of the October 15, 2018 meeting of the Clinton County Capital Resource Corporation (CCCRC). There were none.

On a motion by K. Murray and seconded by K. Defayette, it was unanimously carried to approve the minutes of the October 15, 2018 meeting of the CCCRC.

Public Comment

None

Treasurer's Report

K. Defayette reviewed the Treasurer's Report. There were no questions or concerns.

On a motion by M. Leta, seconded by K. Murray, it was unanimously RESOLVED to approve the Treasurer's Report as presented by K. Defayette.

Old Business

None

New Business

Foreign Trade Zone 54

R. McFarlin reported Clinton County was granted the authority to establish Foreign Trade Zone 54 (FTZ 54) on February 14, 1980. The Development Corporation (TDC), who currently administers FTZ 54, is no longer interested in doing so. As the grantee, Clinton County must find a new administrator. R. McFarlin reported that she is conducting research on this matter and potential opportunities for the CCCRC to work with the County, and will update the Board accordingly.

Management Team Reports

Project Monitoring

There was no report.

Project Status Update

There was no report.

Executive Director's Report

There was no report.

There being no further matters to discuss, M. Leta motioned to adjourn the meeting, seconded by K. Murray at 1:51 p.m.



Trent Trahan
Chairperson