

**Minutes of the Meeting of the
Clinton County Capital Resource Corporation
Governance Committee
December 11, 2017**

The meeting was called to order by Michael Zurlo, Chairperson, at 1:06 p.m. at the offices of the County of Clinton Industrial Development Agency, 190 Banker Road, Suite 500, Plattsburgh, N.Y.

Members Present: Michael Zurlo, Chairperson
John VanNatten, Vice-Chairperson
Dave Hoover Member

Others Present: Melissa McManus, Executive Director
George Cregg, Special Counsel
Trent Trahan, CCIDA Member
Keith Defayette, CCIDA Treasurer & CFO
Kim Murray, CCIDA Member
Barbara Shute, Recording Secretary

M. Zurlo waived the reading of the notice of the meeting that was published in the *Press-Republican* on December 26, 2016.

Reading and Consideration of the Draft Minutes of the CCIDA Governance Committee meeting of March 27, 2017:

M. Zurlo waived the reading of the minutes of the March 27, 2017 regular meeting. He asked if there were any questions or discussion regarding the draft minutes and there was none. On a motion by D. Hoover, seconded by J. VanNatten, it was unanimously carried to approve the minutes of the March 27, 2017 regular meeting as presented.

Old Business: None

New Business:

1. Review and Recommend approval of the 2017 CRC Mission Statement and Measurement Report and authorization to post same on PARIS.

On motion by J. VanNatten, seconded by D. Hoover, it was unanimously RESOLVED to approve the 2017 Mission Statement and Measurement Report, and to move to the Full Board for approval and authorization to post same on PARIS.

2. Review and Recommend approval of the 2017 CRC Operations and Accomplishments Report, and to move to the Full Board for approval and authorization to post same on PARIS.

On motion by J. VanNatten, seconded by D. Hoover, it was unanimously RESOLVED to approve the 2017 CRC Operations and Accomplishments Report, and to move to the Full Board for approval and authorization to post same on PARIS.

With no other items to discuss the meeting adjourned at 1:06 p.m.



Mike Zurlo, Governance Committee
Chair