

**Meeting of the Clinton County Capital Resource Corporation**  
**190 Banker Road, Suite 500, Plattsburgh, NY 12901**  
**Agenda**

**March 26, 2018**  
**Noon**

**Call to Order:**

(Trent Trahan, Chairperson)

**Roll Call:**

**Reading of the notice of the meeting:** (Published in the *Press-Republican* on December 22, 2017).

**Reading and Consideration of the Draft Meeting Minutes for:** December 11, 2017

**Public Comment:**

**Reports**

1. **Treasurer's Report:**

(K. Defayette)

**Action Item:** Approve Treasurers Report

2. **Committee Reports:**

Audit Committee

1. Recommend approval of resolution accepting audit and authorizing posting of same on PARIS

**Action Item:** Approval of resolution accepting audit and authorizing posting of same on PARIS

Governance Committee

1. Review 2017 Draft CRC Investment Report

**Action Item:** Recommend approval of 2017 CRC Investment Report and recommend authorization to post same on PARIS.

2. Review 2017 Draft CRC Real Property Report

**Action Item:** Recommend approval of 2017 CRC Real Property Report and recommend authorization to post same on PARIS.  
PARIS.

3. Review 2017 Draft CRC Procurement Report

**Action Item:** Recommend approval of 2017 CRC Procurement Report and recommend authorization to post same on PARIS.  
PARIS.

4. Review Revised Organizational Chart

**Action Item:** Recommend approval Revised Organizational Chart

5. Review Defense and Indemnification of Board Members policy

**Action Item:** Recommend Approval of Defense and Indemnification of Board Members policy

6. Review Time and Attendance policy

**Action Item:** Recommend Approval of Time and Attendance policy

7. Review Policy Prohibiting Extension of Credit to Board Members and Staff

**Action Item:** Recommend Approval of Policy Prohibiting Extension of Credit to Board Members and Staff

**Old Business:**

(M. McManus)

1. Other Business as Required

**New Business:**

(M. McManus)

1. Discuss continuation of Administrative Services Agreement with CCIDA with a fee reduction to \$30,000/year

**Action Item:** Approve Resolution #03-18-02 Authorizing Extension of Administrative Services Agreement with the CCIDA

2. Strand Loan Disbursement
3. Other Business as Required

**Management Team Reports**

(M. McManus)

1. Project Monitoring
2. Project Status Update
3. Executive Director's Report

**Executive Session:** As Needed

**Adjournment:**