

**Minutes of the
Clinton Grant Facilitation Corporation
Governance Committee
December 12, 2022**

The meeting was called to order by Michael Zurlo, Chairperson, at 12:41 p.m. at the Clinton Grant Facilitation Corporation (CGFC) office located at 137 Margaret Street, Suite 208, Plattsburgh, New York.

MEMBERS PRESENT: Michael Zurlo, Chairperson
John VanNatten, Vice Chairperson
David Hoover, Member

STAFF PRESENT: Christopher Canada, Esq., Agency Counsel
Mark Leta, CGFC Member
Keith Defayette, CGFC Member
Joey Trombley, CGFC Member
Molly Ryan, Executive Director
Toni Moffat, Executive Assistant

EXCUSED: Trent Trahan, CGFC Member

M. Zurlo waived the reading of the notice of the meeting published in the *Press Republican* on December 16, 2021.

Reading and Consideration of the Draft Minutes of the CGFC Governance Committee Meeting of May 9, 2022

M. Zurlo waived the reading of the minutes of the May 9, 2022 Governance Committee meeting. He asked if there were any questions regarding the draft minutes and there were none.

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously carried to approve the minutes of the May 9, 2022 Governance Committee meeting as presented.

Public Comment

There was no public comment.

Old Business

There was no old business to report.

New Business

Review and Recommend Approval of the 2022 Annual Reports

Staff reviewed the following:

- 2022 CGFC Mission and Operations Statement
- 2022 CGFC Operations and Accomplishments
- 2022 CGFC Procurement Report
- 2022 CGFC Real Property Report
- 2022 CGFC Investment Report

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously approved to advance all documents to the Board for approval and posting to PARIS.

There being no further business to discuss, D. Hoover motioned to adjourn the meeting at 12:42 p.m., seconded by J. VanNatten.

Michael Zurlo, Governance Committee Chair