

**Minutes of the
Clinton Grant Facilitation Corporation
Finance Committee Meeting
Wednesday, October 14, 2020**

Due to COVID-19, the meeting of the Clinton Grant Facilitation Corporation held on Wednesday, October 14, 2020 was through teleconference.

The meeting was called to order by K. Defayette, Chairperson, at 12:15 p.m., at the offices of the Clinton Grant Facilitation Corporation, 137 Margaret Street, Suite 208, Plattsburgh, N.Y.

Members Present: Keith Defayette, Chairperson
 Trent Trahan, Member
 Kim Murray, Vice Chairperson

Others Present: Renee McFarlin, Executive Director
 George Cregg, Esq., Agency Counsel
 Christopher Canada, Esq., Agency Counsel
 David Hoover, CGFC Vice Chairperson
 Michael Zurlo, CGFC Secretary
 John VanNatten, CGFC Member
 Toni Moffat, Executive Assistant
 Dorothy Brunell, Executive Assistant

Also Present: Todd Singer, CHPE LLC
 Josh Bagnato, CHPE LLC
 Kristen Landino, CHPE LLC

Approval of the Minutes of the October 7, 2019 Meeting

K. Defayette asked if there were any questions regarding the draft minutes of the October 7, 2019 meeting of the Clinton Grant Facilitation Corporation. There were none.

On a motion by K. Murray, and seconded by T. Trahan, it was unanimously carried to approve the minutes of the October 7, 2019 meeting of the CGFC.

Old Business

There was no old business to report.

New Business

Proposed 2021 Budget

The members reviewed the 2021 budget and were asked to make a recommendation for Board approval to post the proposed 2021 Budget to PARIS. R. McFarlin stated she was unable to access PARIS for this entity to enter the draft budget. She has placed a call to IT Support at the State Comptroller's Office.

She reported last year \$1,000 was entered as revenue/year for grant applications, however, the CGFC has not collected those funds directly as the one fee was deposited into the CCIDA bank account. Additionally, the auditors advised that the CGFC could be audited as part of the CCIDA's audit.

R. McFarlin made the recommendation to the Board to zero-out the budget for the CGFC since it does not pay its own bills or receive revenue.

On a motion by T. Trahan, and seconded by K. Murray, the Board approved a CGFC 2021 budget containing zeros on all line items.

There being no further matters to discuss, K. Murray motioned to adjourn the meeting, seconded by T. Trahan, at 12:18 p.m.



Keith Defayette, Chairperson