

**Minutes of the
County of Clinton Industrial Development Agency
Audit Committee
March 20, 2023**

The meeting was called to order by Mark Leta, Vice Chairperson, at 12:03 p.m., at the County of Clinton Industrial Development Agency (CCIDA) office located at 137 Margaret Street, Suite 208, Plattsburgh, New York.

MEMBERS PRESENT: Mark Leta, Vice Chairperson
 Trent Trahan, Member
 David Hoover, Member
 John VanNatten, Member

MEMBERS ABSENT: Keith Defayette, Chairperson

OTHERS PRESENT: Molly Ryan, Executive Director
 Christopher Canada, Esq., Agency Counsel
 Michael Zurlo, CCIDA Member
 Joey Trombley, CCIDA Member
 Toni Moffat, Executive Assistant
 Dorothy Brunell, Administrative Assistant
 David Bushey, Martindale Keysor & Co., PLLC

M. Leta waived the reading of the notice of the meeting published in the *Press-Republican* on December 22, 2022.

Reading and Consideration of the Draft Minutes of the CCIDA Audit Meeting of December 12, 2022

M. Leta waived the reading of the minutes of the December 12, 2022 meeting. He asked if there were any questions regarding the draft minutes and there were none.

On a motion by J. VanNatten, and seconded by T. Trahan, it was unanimously carried to approve the minutes of the December 12, 2022 meeting.

Review of Draft Audited Financial Statements

David Bushey of Martindale Keysor & Co., PLLC reviewed the draft audited financial statements for the CCIDA. He noted that the audit found no deficiencies or weakness in the internal controls. This was a clean unmodified audit with no findings. D. Bushey indicated that the audit would be finalized once we receive the outstanding audit statements from the NY Mooers IV, LLC and NY Mooers VI, LLC Projects. D. Bushey advised that the missing information will not change the report findings but will be required before the audit can be finalized and posted to PARIS. It was agreed that all information will be provided to D. Bushey for his review prior to the PARIS report being submitted and certified.

Public Comment

There was no public comment.

Old Business

There was no old business to report.

New Business

Recommend Approval of Resolution Accepting Audit and Authorizing Posting of Same to PARIS

On a motion by D. Hoover, and seconded by J. VanNatten, it was unanimously RESOLVED to accept the audited financial statements as presented by D. Bushey, and to move to the Full Board for approval and authorizing posting of same to PARIS once all information is received and a final review by D. Bushey is completed.

There being no further business to discuss, J. VanNatten motioned to adjourn the meeting at 12:23 p.m., seconded by T. Trahan.

Mark Leta, Vice Chairperson - Audit Committee