

**Minutes of the
Clinton County Capital Resource Corporation
Monday, December 11, 2023**

The meeting was called to order by Trent Trahan, Chairperson, at 12:43 p.m., at the Clinton County Capital Resource Corporation (CCCRC) office located at 137 Margaret Street, Suite 208, Plattsburgh, New York.

MEMBERS PRESENT: Trent Trahan, Chairperson
David Hoover, Vice Chairperson
Keith Defayette, Treasurer and Chief Financial Officer
Michael Zurlo, Secretary
Mark Leta, Assistant Secretary
John VanNatten, Member
Joey Trombley, Member

STAFF PRESENT: Christopher Canada, Esq., Agency Counsel (via Teleconference)
Shannon Wagner, Esq., Agency Counsel (via Teleconference)
Molly Ryan, Executive Director
Dorothy Brunell, Administrative Assistant

OTHERS PRESENT: Matt Effler, Catalyze-Pombrio Solar Farms 1 & 2 Microgrid, LLC
Marie Agan, Local Representative, Bull Run Energy, LLC

T. Trahan stated that there was a quorum present.

T. Trahan waived the reading of the notice of the meeting published in the Press Republican on December 22, 2022.

Approval of the Minutes of the October 23, 2023 Meeting

T. Trahan asked if there were any questions regarding the draft minutes of the October 23, 2023 meeting of the Clinton County Capital Resource Corporation (CCCRC). There were none.

On a motion by M. Zurlo, and seconded by K. Defayette, it was unanimously carried to approve the minutes of the October 23, 2023 CCCRC meeting as presented.

Public Comment

There was no public comment.

Treasurer's Report

K. Defayette reviewed the November 2023 Treasurer's Report. There were no questions or concerns.

On a motion by J. Trombley, and seconded by M. Leta, it was unanimously RESOLVED to approve the November 2023 Treasurer's Report as presented by K. Defayette.

Committee Reports

Audit Committee

K. Defayette noted the Audit Committee met and is recommending the Board accept the Committee's recommendation and approve the initiation of the 2023 CCCRC Audit.

On a motion by D. Hoover, and seconded by J. VanNatten, it was unanimously carried to accept the Committee's recommendation and approve the initiation of the 2023 CCCRC audit.

Governance Committee

M. Zurlo noted the Governance Committee met and reviewed the 2023 annual reports. The Committee recommends Full Board approval of the:

- 2023 CCCRC Mission Statement and Measurement Report
- 2023 CCCRC Operations and Accomplishments Report
- 2023 CCCRC Procurement Report
- 2023 CCCRC Real Property Report
- 2023 CCCRC Investment Report

On a motion by M. Leta, and seconded by J. VanNatten, it was unanimously carried to accept the recommendation of the Committee and approve the 2023 annual reports as presented and authorize the posting of same to PARIS.

Old Business

There was no old business to report.

New Business

There was no new business to report.

There being no further business to discuss, on a motion by K. Defayette, and seconded by J. VanNatten, the meeting adjourned at 12:45 p.m.


Trent Trahan, Chairperson