

**Minutes of the
Clinton County Capital Resource Corporation
Audit Committee
March 20, 2023**

The meeting was called to order by M. Leta, Vice Chairperson, at 12:23 p.m., at the Clinton County Capital Resource Corporation (CCCRC) office located at 137 Margaret Street, Suite 208, Plattsburgh, New York.

MEMBERS PRESENT: Mark Leta, Vice Chairperson
 Trent Trahan, Member
 David Hoover, Member
 John VanNatten, Member

MEMBERS ABSENT: Keith Defayette, Chairperson

OTHERS PRESENT: Molly Ryan, Executive Director
 Christopher Canada, Esq., Agency Counsel
 Michael Zurlo, CCCRC Member
 Joey Trombley, CCCRC Member
 Toni Moffat, Executive Assistant
 Dorothy Brunell, Administrative Assistant
 David Bushey, Martindale Keysor & Co., PLLC

M. Leta waived the reading of the notice of the meeting published in the *Press-Republican* on December 22, 2022.

Reading and Consideration of the Draft Minutes of the CCCRC Audit Meeting of December 12, 2022

M. Leta waived the reading of the minutes of the December 12, 2022 meeting. He asked if there were any questions regarding the draft minutes and there were none.

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously carried to approve the minutes of the December 12, 2022 meeting.

Review of Draft Audited Financial Statements

David Bushey of Martindale Keysor & Co., PLLC reviewed the draft audited financial statements for the CCCRC. He noted that the audit found no deficiencies or weakness in the internal controls. This was a clean unmodified audit with no findings. D. Bushey asked that he be provided with a copy of the final PARIS report prior to its being posted to PARIS for his review to ensure there are no errors or inconsistencies in the information entered.

Public Comment

There was no public comment.

Old Business

There was no old business to report.

New Business

Recommend Approval of Resolution Accepting Audit and Authorizing Posting of Same to PARIS

On a motion by D. Hoover, and seconded by J. VanNatten, it was unanimously RESOLVED to accept the audited financial statements as presented by D. Bushey, and to move to the Full Board for approval and authorizing posting of same to PARIS once a final review of the report has been performed by D. Bushey.

There being no further business to discuss, J. VanNatten motioned to adjourn the meeting at 12:35 p.m., seconded by D. Hoover.

Mark Leta, Vice Chairperson - Audit Committee