

**Minutes of the
Clinton County Capital Resource Corporation
Audit Committee
December 11, 2023**

The meeting was called to order by Keith Defayette, Chairperson, at 12:05 p.m., at the Clinton County Capital Resource Corporation (CCCRC) office located at 137 Margaret Street, Suite 208, Plattsburgh, New York.

MEMBERS PRESENT: Keith Defayette, Chairperson
Mark Leta, Vice Chairperson
David Hoover, Member
Trent Trahan, Member
John VanNatten, Member

STAFF PRESENT: Christopher Canada, Esq., Agency Counsel (via Teleconference)
Shannon Wagner, Esq., Agency Counsel (via Teleconference)
Michael Zurlo, CCCRC Member
Joey Trombley, CCCRC Member
Molly Ryan, Executive Director
Dorothy Brunell, Administrative Assistant

OTHERS PRESENT: Matt Effler, Catalyze-Pombrio Solar Farms 1 & 2 Microgrid, LLC
Marie Agan, Local Representative, Bull Run Energy, LLC

K. Defayette waived the reading of the notice of the meeting published in the *Press Republican* on December 22, 2022.

Reading and Consideration of the Draft Minutes of the CCCRC Audit Committee Meeting of March 20, 2023

K. Defayette waived the reading of the minutes of the March 20, 2023 Audit Committee meeting. He asked if there were any questions regarding the draft minutes and there were none.

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously carried to approve the minutes of the March 20, 2023 Audit Committee meeting as presented.

Public Comment

There was no public comment.

Old Business

There was no old business to report.

New Business

Recommend Initiation of the 2023 Audit

On a motion by J. VanNatten, and seconded by D. Hoover, it was unanimously RESOLVED to recommend initiation of the 2023 Audit and to move to the Board for acceptance and approval.

There being no further business to discuss, M. Leta motioned to adjourn the meeting at 12:06 p.m., seconded by D. Hoover.

Keith Defayette, Audit Committee Chairperson