

**RESOLUTION APPROVING FEE SCHEDULE
CLINTON GRANT FACILITATION CORPORATION**

A regular meeting of Clinton Grant Facilitation Corporation (the "Corporation") was convened in public session in the offices of the Corporation located at 137 Margaret Street in the City of Plattsburgh, Clinton County, New York on August 16, 2021 at 12:00 o'clock p.m., local time.

The meeting was called to order by the (Vice) Chairperson of the Agency and, upon roll being called, the following members of the Agency were:

PRESENT:

Trent Trahan	Chairperson
David Hoover	Vice Chairperson
Michael E. Zurlo	Secretary
Keith Defayette	Treasurer
Kim Murray	Assistant Secretary
Mark Leta	Member
John VanNatten	Member

CORPORATION STAFF PRESENT INCLUDED THE FOLLOWING:

Toni Moffat	Executive Assistant
Dorothy Brunell	Administrative Assistant
Christopher C. Canada	Corporation Counsel

The following resolution was offered by M. Leta, seconded by K. Murray, to wit:

Resolution No. 08-21-02

RESOLUTION APPROVING FEE SCHEDULE FOR GRANTS AND RELATED GRANT AGREEMENTS.

WHEREAS, Clinton Grant Facilitation Corporation (the "Corporation") is authorized and empowered by the provisions of 402 and Section 1411 of the Not-For-Profit Corporation Law of the State of New York to promote community and economic development and the creation of jobs for the citizens of Clinton County, New York (the "County") by, among other things, facilitating the economic development of the County and the adjoining counties of Essex and Franklin (collectively, the "Grant Area") through the receipt and administration of gifts, grants, loans, or contributions relating to any portion of the Grant Area from, and enter into contracts or other transactions with, the United States and the State of New York or any agency of either of them, any municipality, any public or private corporation or any other legal entity; and

WHEREAS, the members of the Corporation desire to approve certain administrative matters;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CLINTON GRANT FACILITATION CORPORATION, AS FOLLOWS:

Section 1. The Corporation hereby approves the fee schedule for grants attached hereto as Schedule A as the Corporation's fee schedule for applications for grants and administration of their related grant agreements.

Section 2. The Corporation hereby authorizes the Chairperson, Vice Chairperson and the Executive Director of the Corporation to take all steps necessary to implement the matters described in Schedule A attached.

Section 3. This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote on roll call, which resulted as follows:

Trent Trahan	VOTING	YES
David Hoover	VOTING	YES
Michael E. Zurlo	VOTING	YES
Keith Defayette	VOTING	YES
Kim Murray	VOTING	YES
Mark Leta	VOTING	YES
John VanNatten	VOTING	YES

The foregoing resolution was thereupon declared duly adopted.

[Remainder of page left blank intentionally]

STATE OF NEW YORK)
) SS.:
COUNTY OF CLINTON)

I, the undersigned (Assistant) Secretary of Clinton Grant Facilitation Corporation (the "Corporation"), do hereby certify that I have compared the foregoing extract of the minutes of the meeting of the members of the Corporation held on August 16, 2021 with the original thereof on file in my office, and that the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that (A) all members of the Corporation had due notice of said meeting; (B) said meeting was in all respects duly held; (C) pursuant to Article 7 of the Public Officers Law (the "Open Meetings Law"), said meeting was open to the general public, and due notice of the time and place of said meeting was duly given in accordance with such Open Meetings Law; and (D) there was a quorum of the members of the Agency present throughout said meeting.

I FURTHER CERTIFY that, as of the date hereof, the attached resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Corporation this 16th day of August, 2021.



(Assistant) Secretary

(SEAL)

SCHEDULE A

Clinton Grant Facilitation Corporation Fee Schedule for Grants:

Adopted: August 16, 2021

Type	Cost	Description
<i>Application Fee</i>	\$250	The Corporation will charge a nonrefundable application fee equal to \$250 payable upon submission of a grant application by a project applicant.
<i>Special Meeting Fee</i>	\$250	The Corporation will charge a nonrefundable administrative fee equal to \$250 for holding a special meeting of the Corporation at the project applicant's request.
<i>Grant Administration – Alternate One*</i>	Amount Allowed in Grant Agreement	In any situation where a federal, state or other grant agreement allows a portion of the related grant to be used to fund the Corporation's administrative costs related to said grant, the Corporation will charge an administrative fee equal to the maximum amount permitted pursuant to such grant agreement.
<i>Grant Administration – Alternate Two*</i>	No Fee	In any situation where the Corporation agrees to allow the applicant to fund all administrative costs related to the grant, and the applicant actually funds all such costs, the Corporation may agree to charge no fee related to the administration of the grant.
<i>Grant Administration – Alternate Three*</i>	.75 of 1%	In any situation where neither Alternate One of Alternate Two above apply, the Corporation will charge an administration fee of .75 of 1% of the amount of the grant for the administration of the grant. Such fee shall be payable upon the successful receipt of the grant.
<i>Modification/Amendment Transactions Fees</i>	\$250	The Corporation will charge a nonrefundable modification/amendment transaction fee per instance (post-closing) equal to \$250 upon the submission of a letter to the Corporation explaining in detail the requested action to modify or amend existing documents previously executed by the Corporation.
<i>Legal Fees</i>	Varies	The project is responsible for paying all legal costs and/or other third party costs incurred by the Corporation on behalf of the project. Fees shall be applied towards administrative costs to the Corporation and are non-refundable.

*The Corporation reserves the right to determine and impose other administrative fees on Corporation projects in consideration for financial assistance being granted by the Corporation and/or the costs incurred by the Corporation. The Corporation may provide for a different application fee and/or a different administrative fee for a particular project by resolution duly adopted by the Corporation Board.