

**Minutes of the Meeting of the
Clinton County Capital Resource Corporation
Monday, January 20, 2016**

The meeting was called to order by D. Hoover, Vice Chairperson, at 1:44 p.m., at the offices of the Clinton County Capital Resource Corporation, 190 Banker Road, Suite 500, Plattsburgh, N.Y.

Members Present: David Hoover, Vice Chairperson
Keith Defayette, Treasurer and CFO
Michael Zurlo, Secretary
Mark Leta, Member
John VanNatten, Member

Members Excused: Trent Trahan, Member
Kim Murray, Assistant Secretary

Others Present: Roseanne Murphy, Executive Director
Barbara Shute, Recording Secretary

D. Hoover ascertained that there was a *quorum* present.

Public Comment: None

D. Hoover waived the reading of the notice of the meeting published in the *Press-Republican* on December 8, 2014.

Approval of the Minutes: None

Bills and Communication: None

Report of the Treasurer: None

Reports of the Committees:

CCCRC Audit Committee:

K. Defayette noted that the Audit Committee met and they voted to recommend to the Board to engage the CPA firm of Martindale Keysor to complete the 2015 Agency Audit.

On a motion by M. Zurlo and seconded by J. VanNatten, it was unanimously carried to approve to accept the Audit Committee report as presented.

Authorize the engagement of Martindale Keyser to conduct the 2015 CCCRC Audit.

On a motion by K. Defayette and seconded by J. VanNatten, it was unanimously carried to approve the engagement of Martindale Keyser to complete the 2015 CCCRC Audit.

On a motion by J. VanNatten and seconded by K. Defayette, it was unanimously carried to proceed with the 2015 CCCRC Audit.

New Business:

Executive Director Report: None

There being no further matters for consideration, on a motion by K. Defayette and seconded by J. VanNatten, the meeting adjourned at 1:46 p.m.

K. Defayette, Chairperson